

टीएनएंडएमडी

संदर्भ: टीएनएमडी/SP/GP/4:7-2

15 सितम्बर 2023

विषय: **MyGov** पोर्टल के माध्यम से 2 अक्टूबर 2023 को होने वाली ऑनलाइन प्रश्नोत्तरी प्रतियोगिता के लिए दिशानिर्देश।

भारतीय मानक ब्यूरो मुख्यालय के सभी विभागों/ क्षेत्रीय कार्यालयों/ शाखा कार्यालयों/प्रयोगशालाओं से अनुरोध है कि उपरोक्त विषय से सम्बंधित सलंगन प्रपत्र का अनुपालन हेतु अवलोकन करें। दिशानिर्देश विशिष्टतः 2 अक्टूबर 2023 को आयोजित होने वाली राष्ट्रीय स्तर की क्विज़ प्रतियोगिता के लिए हैं।

(राहुल पुष्कर)

वैज्ञानिक 'सी' (टीएनएमडी)

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मुख्यालय के सभी विभागों/ क्षेत्रीय एवं शाखा कार्यालयों/ प्रयोगशालाओं को परिचालित (इंट्रानेट के माध्यम से)

**TN&MD**

Ref: TNMD/SP/GP/4:7-2

15 September 2023

**Subject:** Guidelines for online Quiz competition to be held on 2<sup>nd</sup> October 2023 through MyGov portal.

All Department at HQs/Regional Offices/Branch Offices/Labs may kindly see the attached circular on the subject mentioned above for compliance. The guidelines are specific to the National level quiz competition to be held on 2<sup>nd</sup> Oct. 2023

(Rahul Pushkar)

Sc. 'C' (TNMD)

**Sc F & Head (TNMD)**

Circulated to all Department at HQs/ROs/BOs/Labs (Through Intranet)

**Bureau of Indian Standards  
(Think, Nudge & Move Department)**

Doc. No. TNMD/ E & C/Quiz/3, Sept. 2023

**Ref: TNMD/Quiz**

**14-09-2023**

**Subject: Guidelines for Organizing Online National Level Quiz Competition for Standards Club Members.**

BIS has formed more than 6000 standards clubs in various high and higher secondary schools across the country through its 38 branch offices at different locations. Each standards club formed in schools consists of a mentor who is a science teacher and students of 9<sup>th</sup> to 12<sup>th</sup> class as members of the standards club. Various activities are conducted in these standard clubs to inculcate the concept of standardization and quality in young minds. The activities being conducted in these standard club include holding standard writing competitions, Quiz competitions, essay writing & poster making competitions etc.

Accordingly, as per the directions of the Competent Authority, 1<sup>st</sup> National level online quiz competition is planned on 2<sup>nd</sup> Oct 2023 through mygov platform as part of celebration of World Standards Day 2023. This event will be an opportunity for all participants to showcase their knowledge and compete for exciting prizes.

The competition shall be titled as “**Quality and Science**”. The quiz shall be organized using the “MyGov” link (to be shared by ITSD) for which ITSD shall explore the technical feasibilities and ensure that the necessary module is in place well in time. To ensure smooth conduct of online Quiz competition the following standard operating procedure is developed:

**1.0** The competition shall be organized through MyGov platform and shall be for student members of standards clubs in high and higher secondary schools (class 9<sup>th</sup> to 12<sup>th</sup>). The competition details and timelines shall be as under:

- **Date (s):** 2<sup>nd</sup> Oct 2023
- **Time Slot:** 1500 to 1540h
- **Time Duration:** 40 minutes
- **Questions:** MCQ type with 30 science-based questions, each having 4 options and only one correct answer, with no negative marking.
- **Mode:** online through mygov link which shall be shared with Head BOs. BO Heads will share the link with mentors of eligible standards clubs, who will share it with eligible student members
- **Eligibility:** Student members of standards clubs in high and higher secondary schools (9<sup>th</sup> to 12<sup>th</sup> class)
- **Preparation of questions:** By TNMD with approval of CA
- **No. of Prizes:** Total 50

**Prizes shall be as given below**

5 First Prizes of Rs. 25,000 each  
10 Second Prizes of Rs. 15,000 each  
15 Third Prizes of Rs. 10,000 each  
20 Consolation Prizes of Rs. 5,000 each

- **Language of Questions:** English and Hindi Language.

## **188565/2023/TNMD**

- **Publicity:** BOs shall promote and publicize the event widely among eligible students and mentors of standards clubs and ensure maximum participation.
- **Updating of Members Data:** BOs to ensure that the members data on Standards Promotion portal is updated expeditiously.
- **ITSD** shall ensure:
  - a) Generation of pending login credentials for the students well in time.
  - b) Credentials for the participants are communicated to MyGov well in time for necessary action at their end for enabling registration and participation by eligible members of standards clubs.
  - c) Co-ordination with mygov officials for providing the customized access for participation in the quiz i.e., to the eligible members of BIS standard clubs in schools only.
  - d) Sharing of quiz schedule with mygov team and creation of link for accessing the same. The link received from my gov to include “Title of the Quiz”.
  - e) Communicating the mygov LINK to eligible participants and BOs along with procedure for accessing the link for participation in the Quiz as per the schedule i.e., methodology to register and access the link before/during the quiz.
  - f) Mechanism if any for verifying the correctness of questions uploaded by mygov on their platform to be informed to TNMD.

### **2.0 Declaration of Winners**

ITSD will be responsible for co-ordinating with my gov team and also for announcing winners latest by 5<sup>th</sup> Oct 2023 as soon as data from mygov authorities is received. The list of winners shall include name of participant, Standards club ID, Member ID, Rank, Name of BO concerned, Name of school etc. Prizes to the winners shall be disbursed by the respective BOs. Participation certificate shall be issued to participants by mygov portal on successful submission of the quiz.

### **3.0 Budget Allocation and Approval**

The budget allocated for the standards promotion activity pertaining to standards clubs budget head code 3102 shall be utilized for the disbursement of prizes and holding quiz competitions.

### **4.0 Questions set Confidentiality and Password Protection**

Question set shall be prepared by TNMD and approved by CA. Confidentiality of quiz questions shall be maintained at each stage of the competition. All question files will be password protected to prevent unauthorized access.

These guidelines are issued to ensure a successful and fair conduct of the online quiz competitions. In case of any issues which are encountered shall be brought to the notice of ITSD/TNMD promptly. Timelines for completion of critical actions at each level are given in **Annex-1**.

Strict compliance to the timelines and the approved guidelines shall be ensured by all concerned.

## Annex-1: Critical Actions and Timelines

Critical Tasks	Responsible Department	Timeline Date
1. Generation of credentials of participants & communication of same to mygov authorities by ITSD for providing customised access to eligible members of standards clubs	ITSD	14 <sup>th</sup> Sep 2023
2. Approval of question set from CA	TNMD	18 Sep 2023
3. Creation of link for accessing and participating in quiz	ITSD	22 Sep 2023
4. Forwarding approved question set with Answer key duly password protected to mygov authorities.	TNMD	22 Sep 2023
5. Communicating the eligible participants and BOs on procedure and link for accessing the platform, registration and participation in the Quiz as per the schedule i.e., methodology to register and login to the platform before/during the quiz and training as required.	ITSD/BOs	25 Sep 2023
6. Ensuring uploading of questions in portal by mygov	ITSD	26 Sep 2023
7. Smooth conduct of quiz as per schedule	ITSD/BOs	02 Oct 2023
8. Declaration of BO wise winners	ITSD	05 Oct 2023
9. Disbursement of prizes	BOs	During WSD celebration

*Note: The table above outlines the critical tasks for the competition, along with the responsible department and their respective timeline / dates for completion. Please ensure that each task is completed as per the specified timelines to ensure the smooth and successful conduct of the competitions.*