

FMCD

Our Ref: FMCD/11:1

01.08.2022

Subject: Regarding FMCS Visit.

Inspections have started under FMCS and preliminary inspection reports are being received by FMCD. On scrutiny, it has been observed that, the processing of application towards grant of licence are getting delayed. The reasons (although not exhaustive) are indicated below:

1. Non availability of passport with validity more than 6 months for issue of VISA / passport expired.
2. Nominated officer's refusal to carry out the inspection after considerable lapse of time. The intimation about the visit along with the soft copy of the application are being shared by FMCS with the nominated officer in advance after the nomination. Inability to carry out inspection shall be informed immediately to avoid delay in inspection.
3. Non submission of requisite documents for processing of VISA.
4. Sufficient quantity of sample not draw as per guideline/Product Manual.
5. Required declaration/declared value, drawing not indicated / incomplete in the test request as per the requirement of Standard. Details given in the test request are different as given on the sample.
6. Actions with regard to compliance of raw material as per Standard are not complete.
7. Factory testing not carried out for parameters which are required to be tested in factory as per guideline/Product Manual.
8. Recommendation is not in line with product Manual/ Guidelines.
9. Issue of certificate / letter to firm stating that "sample drawn is for BIS testing and has no commercial value" with details of sample drawn for clearance at customs. Applicants may also be asked to send sealed samples to the Authorised Indian Representatives for smooth clearance of samples at Customs. The sealed samples may be sent to designated lab from Company's/AIR offices. This will avoid delay in clearance of samples at customs as some labs are not submitting KYC documents timely which are required for clearance of samples at the customs.

All officers are requested to consider the above and ensure compliance to avoid delay in processing of applications towards Grant of Licence.

Chitra Gupta
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DDG (FMCD, MSCD & Reg.)