## भारतीय मानक ब्यूरो (स्थापना विभाग)

मानक भवन. 9, बहादुर शाहज़फ़र मार्ग, नई दिल्ली - 110 002

हमारा संदर्भः स्था III/ICC/76:01/2021-22

दिनांक: 30 Aug 2024

## OFFICE MEMORANDUM

Subject: Reconstitution of "Internal Complaints Committee (ICC)" in work place at BIS-HQs.

of this department's Office Memorandum Estt-III/ICC/76:01/2020 dated 19.01.2024, it is informed that the Competent Authority has appointed Smt. Rachna Sehgal, Sc-G & Head (Publication) as Presiding Officer of Internal Complaints Committee (ICC) at BIS-HQs in place of Smt. Reena Garg, Sc-G & Head (LITD) and Smt. Smitha G. Nair, Director (Marketing & Consumer Affairs), HQs-PR Deptt., as one of the member of Internal Complaints Committee (ICC) at BIS-HQs in place of Smt. Neha Singhal, DD(A&F), HQs-GSD, with immediate effect. The other members of the Internal Complaints Committee (ICC) at BIS-HQs, remain the same.

Accordingly, the Composition of Internal Complaints Committee (ICC) under Section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 at BIS-HQs. New Delhi shall be Reconstituted, as under:

i) Smt. Rachna Sehgal, Sc-G & Head (Publication), Presiding Officer

ii) Smt. Smitha G. Nair, Director (M&CA) Member

iii) Shri Bindu Kumar, AD (A&F), HQs-GSD Member

Shri Shashi B. Thakur, Section Officer, HQs-Estt. iv) Member :

V) All India Democratic Women's Association NGO Member

(AIDWA) Representative

3. The Committee shall have tenure up to 09 Jan 2025.

परिचालितः बी.आई.एस. के माध्यम से मुख्यालय के सभी विभागों, केन्द्रीय प्रयोगशाला/शाखा प्रयोगशालाएँ/प्रशिक्षण संस्थान/क्षेत्रिय कार्यालय/शाखा कार्यालय में परिचालित ।

Circulated to: All Department at BIS-HQs/Central Laboratory/Regional Laboratories/ NITS/Regional Offices/Branch Offices of BIS through BIS Intranet.

OLC SOETH Chall. 30.08.2024