

**भारतीय मानक ब्यूरो**  
(वित्त विभाग)

हमारा संदर्भ : FIN/10:2:67

23.02.2022

विषय :सीजीएचएस के अंतर्गत आने वाले बीआईएस के पेंशनभोगियों द्वारा उपचार/जांच के लिए अपनाई जाने वाली प्रक्रिया

परिपत्र संख्या बी.आई.एस / वित्त / मुख्यालय परिपत्र (01) / 2022 दिनांक 23 फरवरी 2022  
आवश्यक कार्यवाही हेतु सलंग्न है ।

हस्ता  
(विनोद कुमार)  
निदेशक (वित्त)

परिचालित सेवा में भा मा ब्यूरो इंटरनेट के माध्यम से :

- भारतीय मानक के सभी पेंशनर्स एवं फैमिली पेंशनर्स

सूचना और प्रौद्योगिकी विभाग - भारतीय मानक ब्यूरो के इंटरनेटपर डालने के लिए और भारतीय मानक ब्यूरो की वेबसाइट पर पेंशनरों के पेज पर डालने के लिए

**BUREAU OF INDIAN STANDARDS**  
**(FINANCE DEPARTMENT)**

Our Ref: FIN/10:2:67

23 February 2022

**Subject: Procedure to be followed by pensioners of BIS covered under CGHS for treatment/investigation**

The Circular No. BIS/FIN/HQ/Circular(01)/2022 dated 23 February 2022 on the captioned subject is enclosed for necessary action.

**Sd/-**  
**(Vinod Kumar)**  
**Director (Finance)**

**Circulated through Intranet to:**

- All Pensioners/family pensioners of BIS

**Copy to: ITSD for uploading on BIS INTRANET as well as Pensioners' page on BIS website**

**BUREAU OF INDIAN STANDARDS**  
**(FINANCE DEPARTMENT)**

**Sub: Procedure to be followed by pensioners of BIS covered under CGHS for treatment/investigation**

During processing of the medical claims of BIS pensioners covered under CGHS, it has been observed that some of the pensioners are not aware of the latest rules/procedures which need to be followed by them for availing medical facilities which leads to unnecessary correspondence and rejection of the full/part claim.

All pensioners are, therefore, requested to follow the following procedure for taking treatment or getting investigation done from private empanelled hospital/lab:

1. OPD treatment can be taken from specialist at Private hospitals empanelled under CGHS on being referred by any Medical officer/CMO of CGHS Wellness Centre. After consultation, the pensioner shall report back to the CGHS Wellness Centre and get the treatment/investigation/test prescribed/endorsed by CGHS Dispensary and thereafter the treatment may be taken and investigation/test may be got done from the private empanelled hospital/lab. (Authority: O.M. dated Z15025/117 /2017/DIR/CGHS/ EHS dated 15.01.2018-**enclosed**).
2. Pensioners of age of 75 years and above are permitted to seek direct OPD consultation from Specialist of private hospitals empanelled under CGHS without referral from CGHS Wellness Centre. If any investigations/procedures are advised and are required in emergency, no other authorisation is required and the same may be undertaken. However, in non-emergency conditions, approval of competent authority is required if, any non-listed investigations/procedures are advised (Authority: OM No. dated Z15025/35/2019/CGHS(P) dated 29.05.2019 and dated 27.06.2019-**enclosed**).
3. **Treatment under Emergency**: Emergency treatment can be taken in any hospital (Government/Private empanelled/Private) near the place where the patient fell ill. Reimbursement would be made as per CGHS rates.

**Sd/-**  
**(Vinod Kumar)**  
**Director (Finance)**

Our Ref: FIN/2:67/2022

Date: 23.02.2022

**Circulated through Intranet to:**

- **All Pensioners/family pensioners of BIS**

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Z 15025/117/2017/DIR/CGHS/ EHS  
Government of India  
Ministry of Health & Family Welfare  
Department of Health & Family Welfare  
EHS Section  
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Nirman Bhawan, New Delhi  
Dated the 15<sup>th</sup> January, 2018

OFFICE MEMORANDUM

**Sub: Simplification of referral system under CGHS**

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With reference to the above mentioned subject the undersigned is directed to state that this Ministry has been receiving representations for simplification of procedure for CGHS beneficiaries to undertake treatment at private hospitals empanelled under CGHS. The guidelines issued earlier on referral/ permission under Office Memoranda No S 11011/6/96 –CGHS (P) dt. 11/6/97 and 02/09/99, S-12020/4/97 –CGHS (P) dt. 07/04/1999, S.11011/1/200-CGHS (P) dt. 10/04/2001 and RA/Cons/Hyd/09-10/CGHS-IV, dated 11/06/2010 and Z.15025/105/2017/DIR/CGHS dt. 09/11/2017 has been reviewed and it has now been decided to revise the guidelines for consultation and treatment at CGHS empanelled private hospitals as per the details given under:

- i) All CGHS beneficiaries (in all CGHS Cities) shall be permitted for seeking OPD consultation from Specialists at Private hospitals empanelled under CGHS after being referred by any Medical Officer/CMO of CGHS Wellness Centre. The referral may be mentioned on the computer generated Prescription slip. After consultation at empanelled hospitals beneficiary shall report back to concerned wellness centre, where MO/CMO would endorse listed investigation and issue medicines as per guidelines mentioned below. For unlisted investigation/treatment procedure CMO Incharge shall submit the prescription to competent authority for consideration in case of pensioner beneficiaries. Serving employees shall seek permission for unlisted investigation/treatment procedure from their department as per prevailing guidelines.
- ii) The medicines prescribed by specialists shall be supplied by CGHS as per the available generic name at the CGHS Wellness Centre.

In case the medicine prescribed by the Specialist is available by an alternative brand name having the same composition, it shall be supplied by the brand name available at CGHS Wellness Centre.

If, the medicine prescribed by the Specialist is not available at CGHS Wellness Centre either by generic name or alternate brand name, it shall be indented by the same brand name through Authorized Local Chemist.

- iii) With reference to OM Z.15025/105/2017/DIR/CGHS dated 09/11/2017, it is clarified that the validity of the advice of Central Government /State Government Specialist / CGHS Medical officer for listed treatment procedures shall be treated as valid for three months unless mentioned otherwise and no other referral (permission) letter is required to undergo, the treatment procedure at any of the empanelled Hospitals. It is also clarified that once a specific treatment procedure (listed) has been advised by a Specialist of Central Government /State Government or a CGHS Medical officer, it is the option of CGHS beneficiary to undergo at any of the CGHS empanelled hospitals of his/her choice and it is not compulsory that Specialist /CGHS Medical officer shall refer the beneficiary for treatment to any CGHS recognized hospitals.
- iv) In case of Haemo-Dialysis, the advice for treatment can be made upto six months and in such cases the advice shall be valid for upto six months.
- v) In case of Radio-therapy / Chemotherapy advised by a Government Specialist the advice shall be valid for all the cycles of Radio-therapy/Chemotherapy. The specialist has to specify the specific Radio-therapy procedure. Self-attested (by beneficiary) photo-copies of the permission letter is required to be submitted.
- vi) In case of post-operative follow up treatment in six conditions as specified in OM dated 10.04.2001, permission for follow-up treatment shall be required from competent authority.
- vii) In case of non-listed investigations / treatment procedures permission from competent authority is required to be obtained.

2. This issues with the approval of competent authority in supersession of earlier guidelines.



**[Dharminder Singh]**  
**Under Secretary to Government of India**  
**Tel- 011-23062666**

To:

- 1 All Ministries / Departments, Government of India
- 2 Director, CGHS, Nirman Bhawan, New Delhi
- 3 Addl. DDG (HQ)/All Additional Directors /Joint Directors of CGHS cities outside Delhi

- 4 All Pay & Accounts Officers under CGHS
- 5 Additional Director (Hqrs) / Additional Director (SZ)/ (CZ)/ (EZ)/ (NZ), CGHS, New Delhi.
- 6 JD (Gr.)/JD(R&H), CGHS Delhi
- 7 CGHS Desk-I/Desk-II/CGHS-I/CGHS-II, Dte.GHS, Nirman Bhawan, New Delhi.
- 8 Estt.I/ Estt.II/ Estt.III/ Estt.IV Sections, Ministry of Health & Family Welfare.
- 9 Admn.I / Admn.II Sections of Dte.GHS.
- 10 Rajya Sabha / Lok Sabha Secretariat.
- 11 Registrar, Supreme Court of India /Punjab & Haryana High Court, Chandigarh.
- 12 U.P.S.C, Dholpur House, New Delhi
- 13 Finance Division.
- 14 Deputy Secretary (Civil Service News), Department of Personnel & Training, 5th Floor, Sardar Patel Bhawan, New Delhi.
- 15 PPS to Secretary (H&FW)/ Secretary (AYUSH)/ Secretary (HR)/ Secretary (AIDS Control), Ministry of Health & Family Welfare.
- 16 PPS to DGHS /SS&MD, NRHM / AS (H) /AS & DG (CGHS).
- 17 Swamy Publishers (P) Ltd., P. B. No. 2468, R. A. Puram, Chennai 600028.
- 18 Shri Umraomal Purohit, Secretary, Staff Side, 13-C, Ferozshah Road, New Delhi.
- 19 All Staff Side Members of National Council (JCM) (as per list attached).
- 20 Office of the Comptroller & Auditor General of India, 10 Bahadur Shah Zafar Marg, New Delhi.
- 21 All Offices / Sections / Desks in the Ministry.
22. UTI-ITSC, 153/1, First floor, Old Madras Road, Ulsoor, Bengaluru-560008.
- 23 Nodal Officer, MCTC, CGHS with a request to upload a copy of OM on CGHS Web-site.
- 24 Office Order Folder.

Signature valid

Digitally signed by  
DHARMINDER SINGH  
Date: 2018.01.16 12:27:07  
IST  
Reason: Approved



Z 15025/35/2019/DIR/CGHS/ CGHS(P)  
Government of India  
Ministry of Health & Family Welfare  
Department of Health & Family Welfare

Nirman Bhawan, New Delhi  
Dated the 29<sup>th</sup> May, 2019.

OFFICE MEMORANDUM

**Sub: Consultation from Specialists at CGHS empanelled hospitals in respect of CGHS beneficiaries aged 75 years and above -regarding**

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With reference to the above mentioned subject the undersigned is directed to state that the matter related to relaxation of consultation norms in respect of elderly CGHS beneficiaries was under consideration of this Ministry and it has now been decided that hereinafter, CGHS beneficiaries aged 75 years and above shall be permitted to seek direct OPD Consultation from Specialists of private hospitals empanelled under CGHS without referral from CGHS Wellness Centre.

2. If any investigations / procedures are advised and are required in emergency, no other authorization is required and the same may be undertaken. However, in non-emergency conditions approval of competent authority is required if any non-listed investigations / procedures are advised. Medicines prescribed are to be procured from CGHS Wellness Centre.

3. Private hospitals empanelled under CGHS shall provide such facilities on cashless basis at CGHS rates to pensioners, ex-MPs, Members of Parliament and such other Categories of CGHS beneficiaries, who are eligible for treatment /investigations on credit basis. More than 75 year old dependents of serving CGHS beneficiaries, who are otherwise not eligible for Cashless treatment shall claim the reimbursement from concerned Ministry /Department. Beneficiaries of Autonomous Bodies /Statutory Bodies covered under CGHS shall claim reimbursement from the respective organization.

2. These orders are in supersession of the earlier guidelines on the subject.

(Dr. Manoj Jain)

Addl. DDG(HQ), CGHS

To:

- 1 All Ministries / Departments, Government of India
- 2 Director, CGHS, Nirman Bhawan, New Delhi
- 3 CGHS Desk-I/Desk-II/CGHS-I/CGHS-II, Dte.GHS, Nirman Bhawan. New Delhi
- 4 Estt.I/ Estt.II/ Estt.III/ Estt.IV Sections, Ministry of Health & Family Welfare
- 5 Admn.I / Admn.II Sections of Dte.GHS

- 6 Addl. Director, CGHS(HQ) / Addl. Directors/Joint Directors of CGHS Cities
- 7 Rajya Sabha / Lok Sabha Secretariat
- 8 Registrar, Supreme Court of India /Punjab & Haryana High Court, Chandigarh
- 9 Under Secretary, U.P.S.C.
- 10 Under Secretary Finance Division
- 11 Deputy Secretary (Civil Service News), Department of Personnel & Training,  
5th Floor, Sardar Patel Bhawan, New Delhi.
- 12 PPS to Secretary (H&FW)/ Secretary (AYUSH)/ Secretary(HR)/ Secretary(AIDS  
Control), Ministry of Health & Family Welfare
- 13 PPS to AS&MD, NRHM / AS (H) /DGHS
- 14 Secretary, Staff Side, 13-C, Ferozshah Road, New Delhi
- 15 All Staff Side Members of National Council (JCM) (as per list attached)
- 16 Office of the Comptroller & Auditor General of India, 10 Bahadur Shah Zafar Marg, New  
Delhi
- 17 All Offices / Sections / Desks in the Ministry
- 18 UTI Infrastructure Technology And Services Limited, UTI-ITSL Tower, Plot No3 Sector -  
11, CBD Belapur, Navi Mumbai-400614
- 19 Nodal Officer, MCTC, CGHS with a request to upload a copy of OM on CGHS Web-site
- 20 All Hospitals empanelled under CGHS through Addl. Director, CGHS of concerned city.
- 21 Office Order folder

Copy for information to

Joint Secretary, Cabinet Secretariat, Rashtrapati Bhawan , New Delhi