

Bureau of Indian Standards

(Establishment Department)

Manak Bhavan
9, Bahadur Shah Zafar Marg
New Delhi-110002

CIRCULAR

Subject: Departmental Shorthand Test of Stenographers of BIS- 2023

Further to Establishment Department's Circular of even number dated 15 September 2023, on the above mentioned subject, the final list along with the details of the candidates, who will appear in the test, are given below:

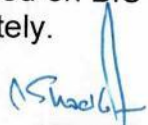
Sl no.	Roll no.	Employee no.	Name & Designation	Place of Posting	Medium of Shorthand Test
1.	SHT-01	071315	Sonali, Stenographer	CL, Sahibabad	English
2.	SHT-02	072389	Anchal Chawla, Stenographer	HQ- HRD	English
3.	SHT-03	072516	Akash Chahal, Stenographer	JKBO, Jammu	English

2. The Shorthand Test will be conducted at Establishment Department, BIS-HQ, New Delhi on Friday, 20 October 2023 at 1100 hrs.

3. Instruction for the candidates:-

- Candidates must reach examination Hall half an hour before the commencement of the test. No candidate will be allowed to leave the examination hall before the exam is over.
- Candidates must bring their Identity Cards along with, otherwise they will not be permitted in the examination hall.
- Candidates will have to bring their own necessary stationery items, i.e Shorthand Note Book for taking dictation, pen/pencil, eraser, etc.
- Candidates are not permitted to keep any printed and/or handwritten notes, paper, mobile phone, calculator, etc with them in the Examination Hall.
- The candidates found indulging unfair means in the test will be disqualified.

4. The other terms, conditions and instructions given in the circular dated 15 September 2023 remain the same. All information will be uploaded on BIS intranet only and intimation letters shall not be sent to the candidate separately.


(Shoaib Akhter)
Director (Establishment)

Our Ref: Estt-I/51(6)/2023

Dated: 16 Oct 2023

Circulated to: all Departments at BIS-HQ/Central (Lab)/NITS/Regional/ Branch/Sub-Branch Offices/Laboratories of BIS through BIS Intranet.