

भारतीय मानक ब्यूरो  
लेखा विभाग मुख्यालय

संदर्भ: लेखा/4.१(२०२२-२३)

दिनांक 01.02.2023

विषय : आपूर्तिकर्ताओं को शीघ्र भुगतान - GeM/Non-GeM

परिपत्र संख्या बीआईएस / मुख्यालय /लेखा /परिपत्र(०4)२०२३ दिनांकित 01.02.2023  
आवश्यक कार्यवाही हेतु संलग्न है ।

हस्ता/-

(गुरप्रीत सिंह)

निदेशक (लेखा)

परिचालित सेवा में भामाब्यूरो इंटरनेट के माध्यम से :

- सभी क्षेत्रीय / शाखा कार्यालय / एनआईटीएस के प्रमुख/ सभी प्रयोगशालाओं के प्रमुख
- निदेशक (प्रशासन) /प्रमुख (सामान्य सेवा विभाग)/ प्रमुख (CSMD)/ प्रमुख (ITS विभाग) /प्रमुख(PRD) /प्रमुख(PMWD)
- 

प्रतिलिपि

- सभी उपमहानिदेशक

आईटीएस- इंटरनेट के माध्यम से परिचालित करने हेतु

**BUREAU OF INDIAN STANDARDS**  
**(Accounts Department)**

Ref: Accts/4:1(2022-23)

1 February 2023

***Sub: Prompt payment to suppliers – GeM/Non-GeM***

The Circular No. BIS/HQ/Accounts/Circular(04)/2023 dated 01.02.2023 on the subject is enclosed for necessary action.

**(Gurpreet Singh)**  
**Director (Accounts)**

Ref: Accts/5:1(2022-23)

**Circulated to :**

- **Heads of all ROs/BOs**
- **Head of all Labs & NITS**
- **DF/DRA/ H(GSD) H(ITS)/H(PRD)/HPMWD/HCSMD**

**Copy for information to: All DDGs**

**Copy to: ITSD: for hosting on Intranet**

**BUREAU OF INDIAN STANDARDS**  
(Accounts Department)

**CIRCULAR**

**Sub: Prompt payment to suppliers – GeM/Non-GeM**

As per Rule 149 of GFR, the procurement from Government e-Marketplace (GeM) is mandatory. Further, as per O.M. No. F.6/18/2019-PPD dated 03.07.2020 of Department of Expenditure (DoE), the payment to contractor shall be made within 10 days after generation of Consignee Receipt & Acceptance Certificate (CRAC) in the GeM. As per the enclosed circular, in order to promote greater discipline and timelines in payment, DoE has decided that the delay in payment to the contractor may attract payment of penal interest @1%. Therefore, all procuring authorities shall ensure that the payment to the contractor shall be processed and made within 10 days. It has been observed that the payment to the contractor has been made after the expiry of 10 days. In addition to this, the payment in respect of the procurements made through the contractors outside GeM may also be made immediately after satisfactory delivery of the supplies.

DG:BIS desired that all procuring authorities shall inform the status of the bills pending for processing and payment for more than 10 days as on 31st January 2023. Accordingly, the details of the same shall be sent to Accounts Department by 3rd February 2023 in the following format:

Sl.N o.	Name of the Contractor	Nature of Supply	Date of receipt of Bill	Reasons for pendency

(Gurpreet Singh)  
Director (Accounts)

Ref: Accts/4:1(2022-23)

Circulated to :

- Heads of all ROs/BOs/all Labs & NITS
- DF/DRA/ H(GSD) H(ITS)/H(PRD)/HPMWD/HCSMD
- All DDGs

Copy to: ITSD: for hosting on Intranet



**OFFICE MEMORANDUM**

**Subject: Prompt payment to suppliers including MSMEs: Charging of interest on delayed payments in Government e-Marketplace (GeM)**

Reference : This Department O.M. No.F.6/18/2019-PPD dated 23.01.2020.

Government has been repeatedly emphasizing the need for prompt payment to vendors specially the MSME vendors. The intent of the Government in this regard has been articulated under the Aatmanirbhar Bharat pronouncements. For procurements made under rule 149 of GFRs 2017, buyers are mandated to make payments within 10 calendar days after generation (including auto generation) of Consignee Receipt and Acceptance Certificate (CRAC) in the GeM.

2. In order to promote greater discipline and timeliness in payment to vendors, it is decided that whenever a CRAC is auto generated or issued by a buyer and payment is not made 10 days thereafter, the buyer organization will be required to pay penal interest @ 1% per month for the delayed payment beyond the prescribed timeline till the date of such payment. The charge of interest shall be prorated for the period of delay. [For example, if CRAC is generated on the 1<sup>st</sup> day of a month and payment is made by the buyer organization on the 20<sup>th</sup> day of the month, interest for 10 days will be charged. The penal interest will be 10/30 multiplied by 1% i.e. 0.33%]. Month may be taken as 30 days in all cases.

3. The amount collected in this regard shall be deposited in an account maintained by GeM. This interest will not be paid to the vendor and will be kept by GeM in a separate account which will be used only for the education of sellers/ buyers etc., or other purposes related to GeM or public procurement with the prior approval of Department of Expenditure. This shall not cover any other interest payable to vendors under any law or contractual obligations, which will be over and above the interest as charged above.

4. The above conditions will be applicable for all procurements made from 1<sup>st</sup> October, 2020.

5. This issues with the approval of Finance Minister.

  
(Kotluru Narayana Reddy)

Deputy Secretary to the Govt. of India  
Tel.No.24621305. Email: kn.reddy@gov.in

To,

All the Secretaries and Financial Advisers to Government of India

Copy to:

1. CGA, CGDA, FC/Railway Board - For information and necessary action.
2. Secretary, Department of Public Enterprises with a request to consider issuing appropriate instructions to Public Sector Undertakings in this regard.