

BUREAU OF INDIAN STANDARDS

(Ministry of Consumer Affairs, Food &
Public Distribution, Govt. of India)

स्थापना विभाग

मानक भवन

9, बहादुरशाह जफर मार्ग
नई दिल्ली 110002

हमारा संदर्भ : स्था-III/06:01/2022/05

दिनांक : 23 दिसम्बर 2022

कार्यालय ज्ञापन

Smt. Sulekha Rani, Assistant Director (Administration & Finance) (Emp. No. 055883) is informed that she has been selected for promotion to the post of Deputy Director (Administration & Finance) in the Level 11 in the Pay Matrix.

2. As decided by the Competent Authority, she has been posted at **DDG(C) Sectt. at CRO**. Her promotion will take effect from **01.01.2023** or the date she assumes her duties of the post of Deputy Director (Administration & Finance) at **DDG(C) Sectt. at CRO, whichever is later**. She may send her duty assumption report through her Departmental Head to the undersigned.

3. Her initial pay in the post of Deputy Director (Administration & Finance) will be fixed on receipt of her option proforma, which may be sent to the undersigned through her Departmental Head within one month from the date of issue of this office memorandum. **Option once exercise will be final.**

4. She will be required to serve anywhere in India.

5. As regards other terms and conditions of her service, she will be governed by the Rules and Regulations of the Bureau in force and as amended from time to time.

हस्ता-/

(एन. रवि शंकर)

निदेशक (स्थापना)

Encl: As above

[Through DDG(C)]

Smt. Sulekha Rani

Emp. No. 055883

BIS Central Regional Office (CRO)

New Delhi.

Copy to : i) DG Sectt. ii) ADG iii) CVO iv) DDGA v) DDGC vi) DF
vii) DAC viii) Leave File (concerned Deptt) ix) Computer Updation (Estt.-V)

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AD (APP)
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23.12.2022

रविशंकर
निदेशक (स्थापना)