



DRAFT INDIAN STANDARD IN WIDE CIRCULATION

Reference : MSD 19/T-38

Date : 23 April 2024

TECHNICAL COMMITTEE : Human Resource & Innovation Management, MSD 19

To,

All concerned

Dear Madam/Sir,

The following document has been prepared by the Human Resource & Innovation Management Sectional Committee, MSD 19. Please [click here](#) to view the document.

Document Number : MSD 19 (25346) WC

Title of the document : Human Resource Management Workforce Data Quality

Document Type : New Indian Standard

This document has following salient features which may require specific attention for your valuable comments:

- 1) *This document provides the basis for organizational improvement underpinned by quality workforce data that supports analysis and evidenced-based decision-making.*
- 2) *Workforce data quality, for the purpose of this document, is the process of:*
- 3) *workforce data determination;*
- 4) *data capture;*
- 5) *data maintenance;*
- 6) *data review processes.*
- 7) *The focus of this document is on the quality of data itself rather than on other critical aspects relating to the overall management of data, such as privacy and security of personal data, the analysis and reporting of data and the use of technology.*
- 8) *This document does not cover the analysis of data and reporting structure or the definition of any metric other than quality of workforce data. Technology platforms in the form of human resource information systems, databases, spreadsheets, and the like, can improve the process of the capture and management of data. The focus of this document is the data itself.*
- 9) *While data security and data privacy are also critical to the overall management of data, they are not dealt with in this document.*
- 10) *This document is applicable to all types and sizes of organization across all industry sectors and regions.*

Please examine the document and share your comments regarding further improvement in the document.

Last date for sharing the comments is : 22 June 2024

The comments should be shared in the prescribed template through this portal only; and the comments so received shall be taken up by the Sectional Committee for necessary action. For any other query, please write an email at msd@bis.gov.in to the undersigned at Bureau of Indian Standard, Manak Bhawan, 9, Bahadur Shah Zafar Marg,

New Delhi.

In case no comments are received, we would presume your approval of the documents. However, in case we receive any comments on the document, the same shall be put up to the Sectional Committee for necessary action.

Thanking You,

Yours faithfully,
(ANUJ SWARUP BHATNAGAR)
Head (Management and Systems Department)
Email: msd@bis.gov.in



व्यापक परिचालन में मसौदा(दे)

हमारा सन्दर्भ : MSD 19/T-38

दिनांक : 23-04-2024

तकनीकी समिति : Human Resource & Innovation Management Sectional Committee, MSD 19

प्राप्तकर्ता : रूचि रखने वाले सभी निकाय

महोदय/या,

निम्नलिखित मसौदा तैयार किया गया है :

प्रलेख संख्या : MSD 19 (25346) WC

शीर्षक :

कृपया इस/इन मानक(को)/संशोधन(नो) के मसौदे(दो) का अवलोकन करें और अपनी सम्मतियाँ यह बताते हुए भेजें कि यदि ये मानक(को) के संशोधन(नो) के रूप में प्रकाशित हो तो इन पर अमल करने में आपके व्यवसाय अथवा कारोबार में क्या कठिनाइयां आ सकती हैं।

सम्मतियाँ भेजने की अंतिम तिथि : 22 June 2024

सम्मतियाँ, यदि कोई हों तो, कृपया यहाँ क्लिक करके ऑनलाइन पोर्टल के माध्यम से ऊपर दी गयी अंतिम तिथि तक दर्ज कराएं।

यह/ये प्रलेख भारतीय मानक ब्यूरो की वेबसाइट www.bis.gov.in पर भी उपलब्ध है/हैं।

धन्यवाद।

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