

भारतीय मानक ब्यूरो
(केन्द्रीय मुहर विभाग - I)

हमारा सन्दर्भ: सीएमडी-I/18:5:9

09 जून 2020

विषय: भारतीय मानक ब्यूरो (अनुरूपता निर्धारण) विनियम, 2018 एवं इसके संशोधनों के अंतर्गत एमएसएमई इकाइयों के लाइसेंस के शुल्क में छूट हेतु।

उपर्युक्त विषय पर सक्षम प्राधिकारी द्वारा अनुमोदित परिपत्र सभी संबंधित पक्षों के कार्यान्वयन के लिए सलग्न है।

(मोहित जनोहिया)
वैज्ञ-सी/सीएमडी-I

प्रमुख, सीएमडी-I

वैज्ञ-जी' एवं उपमहानिदेशक (प्रमाणन)

Bureau of Indian Standards
(Central Marks Department - I)

Our Ref: CMD-I/18:5:9

09 June 2020

Subject: Relaxation in fee for MSME units for licence under Bureau of Indian Standards (Conformity Assessment) Regulations, 2018 and its amendments – reg.

The circular on the above subject as approved by the Competent Authority is attached herewith for implementation by all concerned.

(Mohit Janoiya)
Sc.C/CMD-I

Head, CMD-I

Sc.G & DDG (Certification)

परिचालित/circulated to:

सभी क्षेत्रीय कार्यालयों/ शाखा कार्यालयों
All ROs/BOs

सभी उपमहानिदेशक (क्षेत्रीय)
All DDGRs

अन्य सभी संबंधित पक्ष
All other concerned

प्रमुख, आई०टी०एस० विभाग - बी आई एस इंटरनेट पर डालने हेतु।

Head, ITSD - with request to host on BIS Intranet

Bureau of Indian Standards
Central Marks Department- I

Our Ref: CMD-I/18:5:9

09 June 2020

Subject: Relaxation in Fee for MSME units for Licence under BIS (Conformity Assessment) Regulations, 2018.

In view of the extra ordinary situation in the country due to lockdown and to lessen the financial burden for MSME manufacturers holding or seeking BIS licence in the country, following relaxations in fee for both the grant of licence and renewal of a licence under Scheme - I of BIS (Conformity Assessment) Regulations, 2018 are provided to MSME units during 2020-21:

- i) Additional rebate of 20% on Minimum Marking Fee for the year 2020-21 on the applicable fee for one-year validity as notified in BIS (Conformity Assessment) Regulations, 2018 (as amended) for all the new applications and renewal applications. (For example: If Minimum Marking fee for a product is Rs. 37000/- for MSME licence, a rebate of 20% i.e. Rs. 7400/- will be applicable for all MSME licence for the product.)
- ii) a) Option to submit the minimum marking fee in two half-yearly equal instalments i.e. first instalment at the time of grant or renewal of licence itself and second instalment within six months from the date (Validity Date) of grant or renewal of licence. In case of opting for payment in two instalments, an undertaking will be required to be submitted by the MSME manufacturer as per **Annexure 1 or Annexure 2**, as applicable.
 - b) If the manufacturer doesn't pay the second instalment of marking fee within stipulated period of 6 months, the licence shall be put under suspension as per the provision of sub-paragraph (6) of paragraph 11 of Scheme – I of BIS (Conformity Assessment) Regulations, 2018. As per this provision, the notice of 21 days shall be served by the concerned Branch office (BO) of BIS to the manufacturer twenty-one days before the last date permissible for payment of second instalment.
 - c) The suspension may be revoked on receipt of the second instalment as per provision of sub-paragraph (7) of paragraph 11 of Scheme – I of BIS (Conformity Assessment) Regulations, 2018. However, for any delay beyond the period of six months admissible under this relaxation, a late fee of ₹ 5000/- (+ applicable Taxes) shall be payable by the manufacturer.
 - d) If manufacturer doesn't pay the second instalment even after imposition of suspension and the manufacturer doesn't submit the amount due till the next renewal, the subsequent renewal shall be considered only after submission of all pending dues including late fee along with fresh fee applicable.
 - e) In case a manufacturer doesn't apply for renewal of licence subsequently, the amount due with late fee shall continue to be payable by the manufacturer to the Bureau. The Bureau shall take appropriate legal actions to seek recovery of such dues from the manufacturer.
- iii) A rebate of 20% on Inspection fee for the year 2020-21 on the applicable inspection fee of ₹ 7000/- as notified in sub-paragraph (6) of paragraph 5 of Scheme I of BIS (Conformity Assessment) Regulations, 2018.

- iv) As notified in sub-paragraph (5) of paragraph 5 of Scheme I per BIS (Conformity Assessment) Regulations, 2018, in case of extension of scope of licence, an amount of rupees five thousand is chargeable per variety or per group of varieties, where grouping guidelines are available.

The amount of ₹ 5000/- shall be charged on single inclusion request irrespective of number of varieties requested in the extension of scope during 2020-21.

- v) The above relaxations shall be applicable for grant or renewal of licence for one year validity during the period of 2020-21.
- vi) **For the licence already granted or renewed during 2020-21 (such as during April & May 2020), the above additional rebate in minimum marking fee will be given at the time of next renewal.**

2. Relaxations already given to Industry for Licence under Scheme I: BIS has already taken measures to ease out the difficulties of industry by giving temporary relaxation in the provisions of BIS (Conformity Assessment) Regulation 2018 & Guidelines regarding process of grant and renewal of licence as given below. The relaxations include:

- i) Renewal of licence after validity date without charging late fee during lockdown and 30 days after lifting of lockdown.(vide Circular no. CMD-I/1:1:18, dated 30 March 2020)
- ii) Extension of time limit for deferred licence beyond 90 days during lockdown and 30 days after lifting of lockdown. (vide Circular no. CMD-I/1:1:18, dated 30 March 2020)
- iii) Waiver of inspection fee in case of re-visits to the factory for collection of fresh samples due to expiry of shelf life of samples etc.(vide Circular No.CMD-I/18:5:9, dated 23 April 2020)

The applicability of above relaxations is extended up to 30 Sept. 2020 instead of 30 days after lifting of lockdown.

3. This issues with the approval of the competent authority.

(Mohit Janoiya)
Sc.C/CMD-I

Head (CMD-I)

Sc. G & DDG (Certification)

circulated to:

All ROs/BOs

All DDGRs

All other concerned

Head, ITSD – with request to host on BIS Intranet

Annexure - 1

(Undertaking by Applicant for processing their case for grant of licence)

{To be submitted on firm's letterhead by Authorized Signatory (Signatory as per the Application Form)
to concerned Head of the Branch office}

The Head

..... (Branch Office)

Bureau of Indian Standards

Dear Madam/Sir,

I, (name of person), (designation) have applied for a licence to Bureau of Indian Standards for grant of BIS licence for (name of product) as per IS (Indian Standard No.) being manufactured at our factory at (give address). The Application number is

- 2) I understand that as per the laid down policy of BIS, we are required to pay advance marking fee for one year in full at the time of grant of licence as per BIS (Conformity Assessment) Regulations 2018. Due to the lockdown declared by the Government authorities, we are facing financial constraints and choose to pay advance marking fee for one year in two equal installments, first installment at the time of grant of licence and second installment within six months from the date of grant of licence, as per relaxation provided by the Bureau.
- 3) We understand and accept the above relaxation provided by the Bureau subject to following conditions:
 - i) In the case that the payment of second instalment of marking fee amount is not made within stipulated time of six months, the licence shall be put under suspension by BIS as per the provision of sub-paragraph (6) of paragraph 11 of Scheme – I of BIS (Conformity Assessment) Regulations, 2018.
 - ii) Further, for any delay beyond the period of six months admissible under this relaxation, a late fee of Rs. 5000/- + Taxes shall be payable by us in addition to the amount due.
 - iii) BIS shall have a legal right to recover the amount due (for second instalment) with late fee from us, even in the event of no request for subsequent renewal from us.

Date:

(Name)

(Designation)

(Seal)

Annexure 2

(Undertaking by Licensee for processing their renewal case)

{To be submitted on firm's letterhead by Authorized Signatory (Signatory as per the Application Form)
to concerned Head of the Branch office}

The Head

..... (Branch Office)

Bureau of Indian Standards

Dear Madam/Sir,

I, (name of person), (designation) have applied for renewal of licence to Bureau of Indian Standards for (name of product) as per IS (Indian Standard No.) being manufactured at our factory at (give address). The licence number is

- 2) I understand that as per the laid down policy of BIS, we are required to pay advance marking fee for one year in full at the time of renewal of licence as per BIS (Conformity Assessment) Regulations 2018. Due to the lockdown declared by the Government authorities, we are facing financial constraints and choose to pay advance marking fee for one year in two equal installments, first installment at the time of submission of renewal application and second instalment within six months from the present date of validity of licence, as per relaxation provided by the Bureau.
- 3) We understand and accept the above relaxation provided by the Bureau subject to following conditions:
 - i) In the case that the payment of second instalment of marking fee amount is not made within stipulated time of six months, the licence shall be put under suspension by BIS as per the provision of sub-paragraph (6) of paragraph 11 of Scheme – I of BIS (Conformity Assessment) Regulations, 2018.
 - ii) Further, for any delay beyond the period of six months admissible under this relaxation, a late fee of Rs. 5000/- + Taxes shall be payable by us in addition to the amount due.
 - iii) BIS shall have a legal right to recover the amount due (for second instalment) with late fee from us, even in the event of no request for subsequent renewal from us.

Date:

(Name)

(Designation)

(Seal)