

भारतीय मानक ब्यूरो
(केन्द्रीय मुहर विभाग - I)

हमारा सन्दर्भ: सीएमडी-I/2:12:1

03 अप्रैल 2020

विषय: अनुरूपता निर्धारण स्कीम - I (ISI) के अंतर्गत लाइसेंस अनुदान करने के दिशा-निर्देशों में छूट के अस्थायी उपाय।

उपर्युक्त विषय पर सक्षम प्राधिकारी द्वारा अनुमोदित परिपत्र सभी संबंधित पक्षों के कार्यान्वयन के लिए सलग्न है।

(मोहित जनोहिया)
वैज्ञ-सी/सीएमडी-I

प्रमुख, सीएमडी-I

वैज्ञ-जी' एवं उपमहानिदेशक (प्रमाणन)

Bureau of Indian Standards
(Central Marks Department - I)

Our Ref: CMD-I/2:12:1

03 April 2020

Subject: Temporary measures for relaxation of guidelines for Grant of Licence (GoL) as per Conformity Assessment Scheme - I (ISI) - reg.

The circular on the above subject as approved by the Competent Authority is attached herewith for implementation by all concerned.

(Mohit Janoiya)
Sc.C/CMD-I

Head, CMD-I

Sc.G & DDG (Certification)

परिचालित/circulated to:

सभी क्षेत्रीय कार्यालयों/ शाखा कार्यालयों
All ROs/BOs

सभी उपमहानिदेशक (क्षेत्रीय)
All DDGRs

अन्य सभी संबंधित पक्ष
All other concerned

प्रमुख, आई०टी०एस० विभाग - बी आई एस इंटरनेट पर डालने हेतु।

Head, ITSD - with request to host on BIS Intranet

Bureau of Indian Standards
(Central Marks Department - I)

Our Ref: CMD-I/2:12:1

03 April 2020

Subject: Temporary measures for relaxation of guidelines for Grant of Licence (GoL) as per conformity assessment Scheme - I (IS) - reg.

Bureau of Indian Standards (BIS) is operating product certification scheme to grant licence for use of Standard Mark (IS) as per Scheme - I of BIS (Conformity Assessment) Regulations, 2018.

2. The general principle for GoL is successful assessment of the manufacturing infrastructure, production process, quality control and testing capabilities of a manufacturer through a visit to its manufacturing premises. Conformity of the product to the relevant standard(s) is also established through third party laboratory testing or testing in the manufacturing premises or a combination of both.
3. As per Sr. No. 7-b) of guidelines for GoL Ref: CMD-I/2:12:1 dated 29 April 2019, under Option 2, the applicant is required to submit the proof of delivery of the sample drawn during the factory visit to the concerned laboratory, wherever applicable, and the testing fee. Only after submission of such proof, the licence is to be granted by the competent authority.
4. Due to the prevalent extraordinary situation of lockdown declared by the Central Government for containment of COVID-19 spread, operational difficulties have been expressed by ROs/BOs in processing the cases for GoL such as:
 - i) In some of the cases where verification visits for applicants have been recently done and samples couldn't be deposited by the manufacturer to the designated lab as per above guidelines. Again there are two situations:
 - a) One, where sample(s) can be deposited and tested by the lab after lifting of lockdown.
 - b) Second, where sample has a limited shelf life or is required to be tested after a particular time (Like testing on 28th day in case of Paver Block as per IS 15658) by the laboratory.
 - ii) Based on the issues raised by the heads of BIS labs during a meeting with DG, it was also felt that some of the samples which have reached the laboratory or are under test, the labs may also not be able to test the samples with above mentioned issues of shelf life or specific date of testing.
5. To address the above issues, following temporary relaxation measures in the Guidelines for GoL Ref: CMD-I/2:12:1 dated 29 April 2019 are issued:

- i) Verification samples which have not been deposited in the designated laboratories by the applicant manufacturers may be allowed to be deposited for testing within 30 days after lifting of the lockdown restrictions subject to applicant submitting an “Undertaking” as per **Annexure - I**. The application may be processed for GoL based on the Undertaking submitted subject to fulfilment of all other requirements as per Regulations & Guidelines. In case of non-compliance of this undertaking by the manufacturer after lifting of lockdown, licence may be processed for cancellation.
- ii) For samples with issues like testing at particular time/day, limited shelf life etc. may require drawl of fresh sample(s). In such cases an Undertaking as per **Annexure - II** shall be taken from applicants for facilitating visit by BIS (an early surveillance visit preferably within one month), drawl of fresh samples and timely deposition of samples in laboratory after lifting of lockdown. The fresh samples drawn shall be treated as a verification sample. The application may be processed for grant of licence based on the Undertaking submitted subject to fulfilment of all other requirements as per Regulations & Guidelines. In case of non-compliance of this undertaking by the manufacturer after lifting of lockdown, licence may be processed for cancellation.
- iii) The above relaxations shall be applicable for visits carried out between 01 March 2020 and date of start of lockdown. Applicants will have the right to opt for these relaxations. If an applicant doesn't opt for availing the relaxation, the application shall be kept pending as per the established guidelines.
- iv) For cases at Sr. No. 4 ii) above, after receipt of confirmation from the labs that they had not been able to undertake testing of the samples, surveillance inspection shall be arranged by the BO Heads for drawl of fresh samples for all such licences preferably within one month. BO Heads shall proactively take up with labs to get the status of testing in all such anticipated cases.
- v) DDGRs shall ensure close monitoring of all such cases in their regions.

6. This issues with the approval of the competent authority.

(Mohit Janoiya)
Sc.C/CMD-I

Head, CMD-I

Sc.G & DDG (Certification)

circulated to:

All ROs/BOs

All DDGRs

All other concerned

Head, ITSD

Annexure - I

(Undertaking by applicant for processing their case)

{To be submitted on firm's letterhead by Authorized Signatory (Signatory as per the Application Form) to concerned Head of the Branch office}

To,

The Head

..... (Branch Office)

Bureau of Indian Standards

Dear Madam/Sir,

I, (name of person), (designation) have applied for a licence under Option - 2 to Bureau of Indian Standards for grant of BIS licence for (name of product) as per IS (Indian Standard No.) being manufactured at our factory at (give address). The Application number is

2) The inspection visit at our manufacturing premises was carried out on (date) and below mentioned sample(s) was/were drawn during the visits(s) on :
.....
..... (Description and short details of mentioned samples)
.....

3) As there has been/was a lockdown declared by the Government authorities, we have not been able to deposit these sample(s) in designated laboratories. I understand that as per the laid down policy of BIS, licence is not granted by BIS unless proof of delivery of sample with designated lab is submitted by the applicant. I assure that these samples shall be deposited with the designated lab and requisite proof of deposit shall be provided to BIS within 30 days of lifting of the lockdown.

4) I request for processing of our case for grant of licence. In case of any default by us in the above matter as per clause 3 above after lifting of the lockdown, BIS shall have the right to cancel the licence granted to the applicant firm.

Date:
(Name)
(Designation)
(Seal)

Annexure - II

(Undertaking by applicant for processing their case)

{To be submitted on firm's letterhead by Authorized Signatory (Signatory as per the Application Form) to concerned Head of the Branch office}

To,

The Head

..... (Branch Office)

Bureau of Indian Standards

Dear Madam/Sir,

I, (name of person), (designation) have applied for a licence under Option - 2 to Bureau of Indian Standards for grant of BIS licence for (name of product) as per IS (Indian Standard No.) being manufactured at our factory at (give address). The Application number is

2) The inspection visit at our manufacturing premises was carried out on (date) and below mentioned sample(s) was/were drawn during the visits(s) on

..... :

..... (Description and short details of mentioned samples)

.....

3) As there has been/was a lockdown declared by the Government authorities, we have not been able to deposit these sample(s) in designated laboratories. I understand that as per the laid down policy of BIS, licence is not granted by BIS unless proof of delivery of sample with designated lab is submitted by the applicant. As of these samples have a shelf life of or are required to be tested on completion of a specific period, the samples drawn can not be tested in the circumstances. BIS will be required to draw fresh samples. *I assure that the other samples shall be deposited with the designated laboratory and requisite proof of deposit shall be provided to BIS within 30 days of lifting of the lockdown.

4) I clearly understand and agree to the following conditions:

- i) I shall offer fresh samples for inspection and testing purposes within 30 days of lifting of the lockdown.
- ii) BIS may draw these fresh samples for testing in third party laboratory which shall be deposited by us with designated lab within stipulated time.
- iii) These fresh samples drawn and tested would be treated as verification samples.

5) I request for processing of our case for grant of licence. In case of any default by us in the above matter of non-compliance to clause 3 and clause 4 above after lifting of the lockdown, BIS shall have the right to cancel the licence granted to the applicant firm.

Date:
(Name)
(Designation)
(Seal)

*If or as applicable