

भारतीय मानक ब्यूरो
केंद्रीय मुहर विभाग -III

हमारा सन्दर्भ - के मु वि - ३/ लॉट निरीक्षण

06 04 2020

विषय - लॉकडाउन अवधि के दौरान लॉट निरीक्षण

सभी शाखा कार्यालयों से अनुरोध है कि उपरोक्त विषय से सम्बन्धित परिपत्र का अवलोकन करें

(राकेश कुमार)

वैज्ञानिक सी

प्रमुख (के मु वि -३)

सभी क्षेत्रीय कार्यालयों/ शाखा कार्यालयों को इंटरनेट के माध्यम से परिचालित

BUREAU OF INDIAN STANDARDS
CENTRAL MARKS DEPARTMENT-III

Our ref: CMD-III/Lot inspections

06 04 2020

Subject: Lot inspections during Lockdown period

All Bos are requested to see the attached circular on the above mentioned subject.

(Rakesh Kumar)

Sc C

H(CMD-III)

Circulated to: All ROs/BOs through intranet

BUREAU OF INDIAN STANDARDS

Our Ref: CMD-III/Lot Inspection

06 April 2020

Sub: Lot inspections during lockdown period

This has reference to the subject mentioned above.

2. In view of the lockdown in the country due to the prevailing situation arising out of the outbreak of COVID-19, BIS employees are working from home in view of the Government directives.
3. In the recent past, communications have been received from oil companies and some licensees (through ROs/BOs) with request to carry out lot inspections for release of Cylinders, Valves and Regulators during lockdown period due to urgent requirement of uninterrupted supply of LPG to general public during this period of crises for it being an 'essential service'.
4. The matter has been examined and following has been decided:
 - a) Considering the urgency of the situation, BOs may carry out lot inspections in case any such request for lot inspection is received from any licensee during the lockdown period.
 - b) However, before carrying out such visits, it shall be ensured that BIS gets necessary permissions from all concerned authorities for such lot inspection visits. It shall also be ensured that no violation of lockdown orders imposed by Government authorities is done by BIS under any circumstances.
 - c) To obtain necessary permission and curfew pass/permits etc. from the authorities concerned for the lot inspection visits, ROs/BOs may take assistance and approach the licensees and/or oil companies, if required.
 - d) While deputing the IO for carrying out lot inspection, the IO, for his own safety and safety of others, shall be advised to exercise all statutory precautions for protection considering directions of the relevant authorities. The manufacturers may also be asked to ensure such precautions and protections for their workers/inspectors/technical manpower during manufacturing, testing and inspection (including BIS inspection).
 - e) In order to ensure that quality and safety of the product has not been compromised during lockdown period due to possibility of limited availability of manpower in view of restrictions imposed by the Government authorities during lockdown, licensees making requests for lot inspection shall be advised to confirm the following through an undertaking before the IO carries out release of the product:
 - i. All manufacturing operations in the premises during lockdown period have been carried out with necessary permissions from all the authorities concerned.
 - ii. All the processes that have been carried out during the lockdown period were with due care and supervision of the authorized technical manpower only.

- iii. All the stage inspections have been duly carried out as per the provisions of the STI and Quality Control Plans and proper records have been maintained.
 - iv. Quality and Safety of the product has not been compromised at any stage due to the prevailing situation of lockdown and restrictions (particularly in manpower) imposed by the Government authorities.
 - v. Adequate number of requisite manpower for all the testing processes for BIS inspection has been ensured.
5. BOs shall particularly verify the above w.r.t the processes carried out during lockdown period from the documents available including/considering the permissions issued by Government authorities for the functioning of factory during lockdown period as well as the stage-wise records of production and testing maintained by the licensee, so as to ensure that there has been no compromise on safety and quality during the production processes particularly during lockdown period.
6. During the visit for lot inspection, IO shall also follow all other requirements that are to be complied with while carrying out the lot inspection and under no circumstances there shall be compromise on the quality of inspection.
7. Even for visits carried out after lifting of lockdown, necessary undertaking as given at 4(e) above shall be obtained from the licensee for the production carried out during lockdown period and shall be verified by IO as outlined at 5 above.
8. DDGRs may monitor all such requests received in the BOs under their jurisdiction for taking necessary actions on priority in accordance with these guidelines.
9. This issues with the approval of DG BIS.

(Rakesh Kumar)
Sc C

H (CMD-III)
DDG (Certification)

Circulated to: All ROs/BOs through intranet