

केन्द्रीय मुहर विभाग – III

हमारा संदर्भ- केन्द्रीय मुहर विभाग-3/16: General

10 May 2019

विषय: Processing of All India First Applications- के बारे में

सभी क्षेत्रीय/शाखा कार्यालय से आग्रह है कि संलग्न परिपत्र की अनुपालन तत्काल प्रभाव से सुनिश्चित करें।

ए आर उन्नीकृष्णन
प्रमुख (सी एम डी-III)

सभी क्षेत्रीय/शाखा कार्यालय
आई टी एस विभाग — बीआईएस इंटरनेट पर अपलोड करने हेतू

CENTRAL MARKS DEPARTMENT-III

Our Ref: CMD-3/16: General

10 May 2019

Subject: Processing of All India First Applications

This has reference to the attached circular on the subject mentioned above.

All concerned are requested to ensure compliance.

A R UNNIKRIISHNAN
Head (CMD III)

Circulated to: All ROs/BOs

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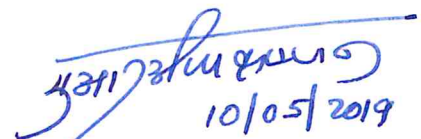
Central Marks Department- III

Our Ref: CMD III/General

10 May 2019

Sub: Processing of All India First Applications

1. This has reference to All India First Applications being received at CMDs. The following have been commonly observed in many such recent cases:
 - a) Marking Fee proposal and draft Product Manual containing SIT are not forwarded by Head BO to the CMD concerned within the stipulated time (7 days of Preliminary Inspection/ Verification visit).
 - b) Instead, the Marking Fee proposal and draft Product Manual are sent to CMDs at a later date, only after generation of Red Form.
 - c) Red Form is sent to DDGR for comments and thereafter forwarded to CMDs.
2. In case the timelines for processing All India First Applications are not adhered to, it would lead to delay in approval of tentative Marking Fee and Product Manual which would further cause delay in Grant of Licence. In view of the above and to avoid delays in processing of such Applications, BOs shall ensure the following:
 - a. Marking Fee proposal in the prescribed format (circulated vide CMD-II guidelines dated 03 Jan 2019) and Draft Product Manual containing SIT shall be forwarded by Head BO to the CMD concerned, within 7 days of the Preliminary Inspection/ Verification visit without fail.
 - b. Red Form, complete in all aspects, shall be sent to the CMD concerned directly by the BO. Simultaneously, copy of RF shall also be sent by the BO to DDGR for his comments and the comments of DDGR concerned shall be obtained by the BO and sent to CMD within 3 days.
3. This issues with the approval of DDG (Certification).


10/05/2019
A R UNNIKRISHNAN
Head CMD-III

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