

भारतीय मानक ब्यूरो

(प्रशासन विभाग)

परिपत्र

विषय: (i) विवादों के समाधान के लिए प्रशासनिक क्रियाविधि हेतु मार्गदर्शिका(एएमआरडी) - संबंधी

(ii) अंतर्राष्ट्रीय महिला दिवस, 2021 समारोह - संबंधी

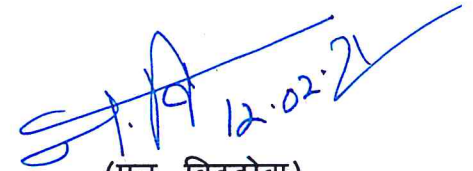
यह उपभोक्ता मामले विभाग के कार्यालय ज्ञापन संख्या एन-21/02/2020-पीएंडसी दिनांक 04.02.2021 के संदर्भ में सचिव, विधि कार्य विभाग, विधि एवं न्याय मंत्रालय, भारत सरकार के अर्ध सरकारी पत्र सं. 332619/3388367 /एलएस/2019 दिनांक 01 फरवरी 2021 के साथ विवादों को सुलझाने के लिए प्रशासनिक क्रियाविधि हेतु मार्गदर्शिका पर कार्यालय ज्ञापन सं. 334774 / डीओएलए/एएमआरडी/2019 दिनांक 31 मार्च 2020 (एएमआरडी) के (प्रति संलग्न है) संदर्भ में है।

2. इसके अतिरिक्त, डीओसीए ने सचिव, महिला एवं बाल विकास मंत्रालय, शास्त्री भवन, नई दिल्ली के पत्र सं. एन-21/09/2020-पीएंडसी दिनांक 3 फरवरी 2021 के साथ अर्ध सरकारी पत्र सं. डब्ल्यूडी/आईसी-23/4/2020- डब्ल्यूडीआईसी दिनांक 29 जनवरी 2021 का पत्र अंतर्राष्ट्रीय महिला दिवस, 2021 समारोह (प्रति संलग्न है) अग्रेषित किया है।

3. मुख्यालय सहित सभी क्षे.का/शा.का/प्रयोगशालाओं/सीएल/एनआईटीएस के विभागाध्यक्षों से निवेदन है कि उपरोक्त विषय के संदर्भ का अनुपालन सुनिश्चित करें।

4. यह सक्षम प्राधिकारी महोदय के अनुमोदन से जारी किया गया है।

संलग्न:यथोक्त



(एन. विट्टोबा)

निदेशक(प्रशासन)

हमारा संदर्भ: प्रशा./09/04/2014

परिचालित:(i) बीआईएस इंटरनेट के माध्यम से मुख्यालय सहित सभी क्षे.का/शा.का/प्रयोगशालाओं/सीएल/एनआईटीएस के विभागाध्यक्षों के लिए सूचना एवं अनुपालनार्थ ।

(ii) विधि विभाग, बीआईएस मुख्यालय - एएमआरडी के मार्गदर्शिका हेतु

Date: 12 February 2021

BUREAU OF INDIAN STANDARDS
(ADMINISTRATION DEPARTMENT)

CIRCULAR

- Subject: (i) **Guidelines for Administrative Mechanism for Resolution of Disputes (AMRD)-reg.**
(ii) **Celebration of International Women's Day, 2021-reg.**

This has reference to the Office Memorandum No. N-21/02/2020-P&C dated 04.02.2021 of DoCA has forwarded herewith the copy of the D.O. letter No. 332619/3388367/LS/2019 dated 01 February 2021 of the Secretary, Department of Legal Affairs, Ministry of Law & Justice, Govt. of India alongwith Office Memorandum No. 334774/ DoLA/ AMRD/2019 dated 31 March 2020 on Guidelines for Administrative Mechanism for Resolution of Disputes (AMRD) (copies enclosed);

2. Further, DoCA has also forwarded a letter No. N-21/09/2020-P&C dated 3 February 2021 alongwith a copy of D.O. No. WD/IC-23/4/2020-WD/IC dated 29 January 2021 of the Secretary, M/o Women & Child Development, Shastri Bhavan, New Delhi on Celebration of International Women's Day, 2021 (copies enclosed).

3. All concerned Head of the Departments at ROs/BOs/Labs/CL/NITS including HQ are requested to ensure the compliance for the same on the above subject matter.

4. This issues with the approval of Competent Authority.

Encl: as above



(N. Vittoba)

Director (Administration)

Our Ref: ADMN/09/04/2014

- Circulated to: (i) **All concerned Head of the Departments at ROs/BOs/CL/Labs/NITS including HQ through BIS Intranet for kind information and compliance, please.**
(ii) **Legal Department, BIS HQ - for Guidelines for AMRD, pl.**

332

No. N-21/02/2020-P&C
Government of India
Ministry of Consumer Affairs, Food & Public Distribution
Department of Consumer Affairs

Krishi Bhawan, New Delhi
Dated: 04.02.2021

OFFICE MEMORANDUM

Subject: Guidelines for Administrative Mechanism for Resolution of disputes
(AMRD) - regarding.

The undersigned is directed to forward herewith a copy of D.O. letter No. 332619/338367/LS/2019 dated 1.2.2021 along with Guidelines for Administrative Mechanism for Resolution of disputes (AMRD) received from Secretary, Department of Legal Affairs for information and necessary action..

Encl: As Above.



(Jasbir Tiwari)

Under Secretary to the Govt. of India
Tele: 2338 12 33

To

All Divisional Heads, DOCA

अनूप कुमार मेंदीरत्ता
Anoop Kumar Mendiratta



सत्यमेव जयते

Secretary (CA)

Dy. No. E-160235

Date 01/02/2021

No.332619/338367/LS/2019 Dated : 01st February, 2021

सचिव
विधि और न्याय मंत्रालय
भारत सरकार
SECRETARY
DEPARTMENT OF LEGAL AFFAIRS
MINISTRY OF LAW & JUSTICE
GOVERNMENT OF INDIA

Dear Sir

As you are already aware, the Department of Legal Affairs has issued O.M. dated 31.03.2020, circulating the guidelines for Administrative Mechanism for Resolution of Disputes (AMRD) (copy enclosed). The Mechanism applies to dispute(s) other than those related to taxation, between Central Government Ministries/Departments *inter se* and between Central Government Ministries/Departments and other Ministries/Departments/Organisation(s)/ Subordinate/ Attached Offices/Autonomous and Statutory Bodies, etc., under their administrative supervision/control.

2. The Organisation(s)/Subordinate/Attached Offices/Autonomous and Statutory Bodies, etc., under the administrative supervision/control of the Ministries/Departments need to be sensitized to invoke the AMRD mechanism to resolve the disputes other than taxation to reduce the burden of cases on courts as well as to make an effort to amicably settle the cases.

3. I shall be grateful, if the Ministries/Departments forward the details of such disputes which fall within the ambit and scope of the mechanism for being resolved through AMRD and initiate necessary action for invoking the same.

With warm regards,

Yours sincerely,

(Anoop Kumar Mendiratta)

All Secretaries to Govt. of India

Copy to :

1. Cabinet Secretary, Cabinet Secretariat, Rashtrapati Bhawan, New Delhi
2. Ld. Attorney General for India
3. Ld. Solicitor General of India
4. Law Officers/Asstt. Solicitors General, Ministry of Law & Justice, Govt. of India
5. PS to Hon'ble ML&J.

(Anoop Kumar Mendiratta)

चतुर्थ तल, शास्त्री भवन, डा राजेन्द्र प्रसाद रोड, नई दिल्ली-110 001

4th Floor, Shastri Bhawan, Dr. R.P. Road, New Delhi-110 001

Tel : +91-11-23284205, 23287908 Fax : +91-11-23384403 E-mail : secylaw-dla@nic.in

No. 334774/DoLA/AMRD/2019

Government of India

Ministry of Law & Justice

Department of Legal Affairs

Shastri Bhawan,

Rajendra Prasad Road, New Delhi-110001.

Dated the 31st March, 2020

OFFICE MEMORANDUM

Subject: Settlement of disputes other than taxation between Government Ministries / Departments *inter se* and between Government Ministries / Departments and other Ministries / Departments / Organisation(s) – Administrative Mechanism for Resolution of Disputes (AMRD).

Instructions have been issued to Ministries / Departments of the Governments of India, in the past to avoid inter-departmental litigations in any Court of law, including by all CPSEs / Boards / Authorities, etc., under their Administrative control and to resolve the same amicably or through Arbitration.

2. In order to provide for an institutionalized mechanism for resolution of such disputes, Secretary, Department of Legal Affairs has *vide* DO letter No. 332619/338367/LS/2019 dt. 28th February, 2020 (copy enclosed) advised all Secretaries to the Government of India that the existing Administrative Mechanism for Resolution of Commercial Disputes (AMRCD), currently applicable to commercial disputes between CPSEs *inter se* and also between CPSEs and Government Departments / Organisations, shall stand extended for resolution of disputes other than taxation, between Ministries / Departments *inter se* and between Ministries / Departments and other Government Ministries / Departments / Subordinate / Attached offices / Autonomous and Statutory Bodies under their administrative supervision/control. Details of the new mechanism, namely, Administrative Mechanism for Resolution of Disputes (AMRD), are hereby outlined for guidance.

3. Applicability

AMRD shall apply to any/all dispute(s), other than those related to taxation, between Central Government Ministries / Departments *inter se* and between Central Government Ministries / Departments and other Ministries /

329
Departments / Organisation(s) / Subordinate / Attached Offices / Autonomous and Statutory Bodies, etc., under their administrative supervision / control.

4. Structure

(i) Disputes, other than taxation, shall be referred at the First level (tier), to a Committee comprising of Secretaries of the Administrative Ministries / Departments to which the disputing Parties belong and Secretary, D/o Legal Affairs;

(ii) The Joint Secretaries (JSs) / Financial Advisors (FAs) (for commercial disputes) of the two concerned Administrative Ministries / Departments may represent the issues, related to the dispute in question, before the Committee.

(iii) In case the two disputing parties belong to the same Ministry / Department, the above Committee may comprise of the Secretary of the administrative Ministry / Department concerned and Secretary, D/o Legal Affairs. Secretary, Department of Public Enterprises may be invited in case the dispute pertains to a CPSE.

(iv) The resolution of such disputes shall be by unanimous decision of the Committee.

(v) In case the dispute remains unresolved after consideration by the Committee, it will be referred at the Second level (tier), to the Cabinet Secretary, whose decision will be final and binding on all concerned.

5. Procedure

(i) At the First level (tier), the claiming party (Claimant) may be represented, before the Committee, by the JS / FA of the administrative Ministry / Department. The Secretary of administrative Ministry / Department of claiming party will inform in writing the details of the dispute, to the Secretary of administrative Ministry / Department of responding party (Respondent) and Secretary, D/o Legal Affairs and request for convening a meeting. Thereafter meetings may be held to examine the facts and resolve the dispute on merit. The JSs / FAs of the concerned administrative Ministries / Departments will represent the issues, related to the dispute in question, before the above Committee. After the Committee arrives at a decision, it shall be signed by the members of the Committee. A copy of the decision will be communicated by the Secretary of the administrative Ministry / Department of the claiming party to members of the Committee and to each party to the

(ii) The Committee of Secretaries at the First level (tier) shall finalise its decision within 3 months after having received the reference/notice in writing regarding the dispute from the concerned aggrieved party.

6. **Appeal**

Any party aggrieved with the decision of the Committee at the First level (tier) may prefer an appeal before the Cabinet Secretary at the Second level (tier) within 15 days from the date of receipt of decision of the Committee at the First level, whose decision will be final and binding on all concerned.

7. All administrative Ministries / Departments are requested to bring these guidelines to the notice of all Authorities / Boards / Subordinate / Attached Offices / Autonomous and Statutory Bodies, etc., under their administrative supervision/control for strict compliance.

8. This issues with the approval of the Competent Authority.

J Mani

(DR. Rajiv Mani)
Joint Secretary & Legal Adviser
Tel. 23384836

Encl. : Copy of the DO letter No. 332619/338367/LS/2019 dated 28/02/2020 issued by Sh. Anoop Kumar Mendiratta, Secretary, Department of Legal Affairs, Ministry of Law & Justice.

To,

Secretary of all Ministries / Departments of the Government of India.

Copy forwarded for kind information to:

- (i) The Prime Minister's Office, South Block, New Delhi.
- (ii) The Cabinet Secretariat, Rashtrapati Bhawan, New Delhi.
- (iii) PS to the Hon'ble Minister of Law & Justice, Shastri Bhawan, New Delhi.
- (iv) Secretary D/o Legal Affairs, Shastri Bhawan, New Delhi.
- (v) Addl. Secretary(Judicial), D/o Legal Affairs, Shastri Bhawan, New Delhi.

J Mani

(DR. Rajiv Mani)
Joint Secretary & Legal Adviser
Tel 23384836

327



Secretary to Government
Ministry of Agriculture
New Delhi

In a meeting of a committee of Government officials presided by the Secretary to Government on 23.6.2021, the following points were discussed: (a) All the Ministers Departments are to be consulted regarding the proposed mechanism for the settlement of disputes between the Government and the private sector. (b) It is recommended that the existing MRCO mechanism is to be applied to the disputes and that those related to taxation and external to Ministers Departments.

It has been the constant efforts of the Government to reduce the number of litigation suits. It is requested that the Government should consider the proposal for a settlement mechanism for the settlement of disputes between the Ministers Departments and the private sector. The Government should consider the various Ministers Departments and the private sector. It is requested that the MRCO is functioning through the Department of Agriculture. It is requested that the Government should consider the proposal for the settlement of disputes between the Government and the private sector. It is requested that the Government should consider the proposal for the settlement of disputes between the Government and the private sector.

It is requested that the Government should consider the proposal for the settlement of disputes between the Government and the private sector. It is requested that the Government should consider the proposal for the settlement of disputes between the Government and the private sector. It is requested that the Government should consider the proposal for the settlement of disputes between the Government and the private sector. It is requested that the Government should consider the proposal for the settlement of disputes between the Government and the private sector.

Secretary to Government
Ministry of Agriculture
New Delhi

IMMEDIATE

**No. N-21/09/2020-P&C
Government of India
Ministry of Consumer Affairs, Food and Public Distribution
Department of Consumer Affairs**

**Krishi Bhawan, New Delhi
Dated the 3rd February, 2021**

To,

- (i) The Director General, Bureau of India Standards (BIS), Manak Bhawan, New Delhi.
- (ii) The Registrar, NCDRC, New Delhi.
- (iii) The Director General, NTH, Calcutta.
- (iv) Director, IILM, Ranchi.

Subject:- Celebration of International Women's Day, 2021 – reg.

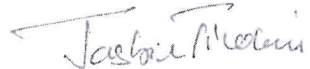
Sir,

I am directed to refer to D.O. No. WD/IC-23/4/2020-WD/IC dated 29.01.2021 received from Secretary, Ministry of Women & Child Development on the subject mentioned above(copy enclosed) and to say that Ministry of Women and Child Development has requested to celebrate the International Women's Day i.e. 8th March, 2021 with full enthusiasm and requested to plan and organize events to celebrate the occasion..

2. It is, therefore requested to intimate the plans/activities to be undertaken on the occasion of International Women's Day i.e .8th March, 2021 to P&C Section latest by 12th February, 2021 so that the event schedule can be shared with M/o WCD.

Encl. As above

Yours faithfully,


(Jasbir Tiwari)

Under Secretary to the Govt. of India
Tele No. 23381233

324/c

राम मोहन मिश्र
सचिव
RAM MOHAN MISHRA
Secretary



भारत सरकार
महिला एवं बाल विकास मंत्रालय
शास्त्री भवन, नई दिल्ली - 110 001
GOVERNMENT OF INDIA
MINISTRY OF WOMEN & CHILD DEVELOPMENT
SHASTRI BHAWAN, NEW DELHI-110 001
Website : <http://www.wcd.nic.in>

D.O. No. WD/IC-23/4/2020-WD/IC

Secretary (CA)
Dy. No. E-160143
Date 01/02/2021

Dated : 29th January, 2021

Dear Sir/Madam,

Every year 8th March is globally observed as the International Women's Day (IWD) for celebrating the social, economic, cultural and political achievements of women. This day is also used as an occasion to reflect and amplify on various issues that come in the way of women's emancipation and hinder realisation of gender equality.

2. In commemoration of the International Women's Day, Ministry of Women and Child Development confers 'Nari Shakti Puraskars' to recognize exceptional work towards women's empowerment. As per the tradition, the National Awards are given by the Hon'ble President of India at Rashtrapati Bhawan, New Delhi.

3. In the run-up to the International Women's Day, I seek your indulgence and cooperation in celebrating this day with full enthusiasm that it deserves and to plan and organize events in your Ministry as well as in its field formations and associated organisations/ institutions/ bodies. The aim is to suitably project the initiatives and achievements of your Ministry and associated organizations regarding areas of welfare/empowerment of women.

4. I shall be grateful, if the events schedule so drawn is shared with this Ministry by 29.02.2021 and a report on the activities/ initiatives undertaken is shared by 15.03.2021.

With regards,

Yours sincerely,

(Ram Mohan Mishra)

Secretaries to the Government of India
All Central Government Ministries/ Departments

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