



L LOVELY
P PROFESSIONAL
U UNIVERSITY

Transforming Education Transforming India



LPU/HRD/EC/230120/001/672

Ref No : LPU/HRD/EC/230120/001/672

Dated : 20/01/2023

Dr. Payal

H.No. 908, Amrit Vihar Colony, Salempur Road, Chakk Jinda, Jalandhar, Pin-144008, Punjab.

Subject : Letter of Appointment.

With reference to your application and subsequent interview you are hereby appointed on the following terms & conditions :

Designation : Assistant Professor
Salary : You shall be placed in the pay scale of Rs.15600-39100 with AGP of Rs.6000 and allowances of Rs.48,400/- totaling to Rs.70,000/-
Nature of Appointment : Regular with probation of minimum one year which may be extended on the discretion of the University
Date of Joining : 09/03/2023

1. You shall be governed by the Lovely Professional University Act, Statutes, Ordinances, Regulations, Rules, Terms and conditions of employment, Orders, Instructions, Guidelines, Code of conduct, policies, directions, standing orders etc. enforced from time to time by the Lovely Professional University (hereinafter referred to as 'University' and shall also include its successors, constituents/affiliates, sponsoring body, associate(s), sister concern(s) and other units, as applicable);
2. Your appointment and its continuation shall be subject to the fulfillment of the norms, including the qualification and experience criteria etc. whatever name it may be called as decided by the University from time to time.
3. You can be deployed at more than one working places or you may be posted or transferred or may be sent otherwise, in any of the constituent/affiliate Institution(s), associate(s), sister concern(s) and any other unit(s) of the University or its sponsoring body or any other organization, whether in existence or which may come into existence hereafter, on regular or deputation or contract basis or otherwise as per the terms & conditions as prescribed by the University from time to time. You may also be made to work in the industry partly or wholly as per the terms & conditions as prescribed by the University from time to time.
4. The above salary shall also be inclusive of all allowances, perks, benefits etc. whatever it may be called as decided by the University from time to time. You shall not be entitled to any allowances, perks, benefits etc. other than the said salary, either in cash or in any kind or in any other form, at any point of time. Further, the University reserves the right to include/exclude and/or increase or decrease any of the aforesaid allowances, perks, benefits etc. at any point of time.
5. You will employ yourself efficiently to the best of your ability and will devote your whole time to the work of the University and you will not engage yourself directly or indirectly either honorary or on remuneration in any other service or in any trade, business, vocation, occupation or profession.
6. Possessing Lap top during your employment will be compulsory and you will be required to arrange and maintain the same at your own cost, however you will be paid maintenance or otherwise such amount as per the policy of the University enforced from time to time.
7. You, besides the duties and responsibilities assignable for the designated post, may be assigned additional duties and responsibilities without any separate compensation and in case given the additional charge of duties and responsibilities whether by a specific order in writing or not, you shall be presumed to have taken the charge of such duties and responsibilities assigned to you from the specified date.
8. You will be on probation for a period of one year, which is extendable up to two years on the discretion of the University depending upon your performance. After satisfactory completion of your probation period, your services may be confirmed, but unless confirmed in writing you will continue to be on probation. Only the period of actual working will be counted towards the probation period.
9. Your employment with the University shall be subject to resignation/discontinuation of your services as mentioned herein, unless otherwise prescribed under the resignation/discontinuation of services policy of the University for the time being in force:
 - 9.1 During probation, your services can be discontinued at any time by serving one week notice on account of unsatisfactory performance or otherwise and that during probation you can resign from the services by giving two months notice.
 - 9.2 After confirmation of your services, your services can be discontinued by giving three months notice and you can resign from the services by giving three months notice.
 - 9.3 Notice so prescribed for the purpose of resignation during probation/after confirmation shall be subject to the following conditions:

Signature of Appointee

Dr. Manish Gupta
24/1/23

Dr. Manish Gupta
(Dr. Manish Gupta)
Registrar (Admin.)

Jalandhar-Delhi G.T.Road, Phagwara, Punjab (India) - 144411

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