

•SABA SHAIKH

Shree Sadguru Sharan,
Behind S.K. Tailor Opp. to Azad Nagar
Bus Stop, Bramhand Naka Circle
Thane West – 400607.
Mobile No. 9762379005
E-mail: sabashaikh1929@gmail.com
TCS-Mail: - saba.shaikh2@tcs.com

OBJECTIVES

To work in an organization that highly values ethical behavior towards their employees, and which provides an opportunity for growth and upgrade one's skills and enhance one's future.

EDUCATIONAL QUALIFICATIONS

Pursuing **L.L.B (3 Years)** From Mumbai University(SY -2024).

Passed **B.C.A** with **76.66%** on **April 2022**.

Passed **H.S.C (Science)** with **56%** on **March 2019**.

Passed **S.S.C (All Subjects)** with **79%** on **March 2017**.

TECHNICAL QUALIFICATIONS & SKILLS

- Postgres 11.2 Intermediate Knowledge.
- Basics Knowledge of Python, Java.
- Basic Knowledge Linux commands
- Monitoring Tool: - TGIM (TCS In house)
- Ticketing Tool: - IT Service GHD (TCS).
- Applications Skill: - Ms Office, IGNOU & Cheetah , Nexposeva, etc.

•QUANTITATIVE ABILITIES SKILLS

- Self-Ability and interest to learn and Explore New skills.
- Work under pressure, think critically and act logically to evaluate situations, solve problems and make decisions.
- Willingness to take responsibilities.
- Ability to identify and suggest new ideas to get the job done.
- Having self-confident, Innovative skill and good communication skill.
- Able to adapt to new priorities and challenges and willing to learn new technology.

•EXTRA CURRICULUM ACTIVITIES & SKILLS

- Currently Pursuing Kathak Diploma – Classical & Semi Classical Dance.
- Model Shoots for Makeup artists, Drama.
- Singing

PERSONAL DETAILS

Name : SABA SHAIKH
Father's Name : Late. MUJIB SHAIKH
Date of Birth : 19th January 2001
Place of Birth : Satara
Gender : Female
Marital Status : Un-Married
Address : Shree Sadguru Sharan,
Behind S.K. Tailor Opp. to Azad Nagar
Bus Stop, Bramhand Naka Circle
Thane West – 400607.
Mobil No. : 9762379005
Hobbies : Dancing, Singing, & Acting.

EXPERIENCES

COMPANY: TATA CONSULTENCY SERVICES. (TCS)

DESIGNATION: ASE (2nd Year)

RESPONSIBILITY: Engineer Internal IT Automation

PROJECT: TCS Digital infrastructure Services.

WON/SWON: 1047190 -SSG Int IS Digi & Auto.

DURATION: 31st August 2022 to till date.

RESPONSIBILITIES

- Worked as Technical & MFDM Front-end Operations Engineer for TCS in house Application IGNIO and One Engine.
- Monitoring and Maintaining both TCS in house Application IGNIO and One Engine Servers.
- Deploying the IGNIO Application Capabilities on regular basis in production Environment through RFCs.
- Worked with the team to bring ourselves up to speed with Agile Software Development and Scrum Methodology.
- Constant communication and Knowledge transfer & Brainstorming sessions with all teammates about the overall project objectives and scope of release.
- Participated in the Sprint Planning Meeting, Daily Scrum Meeting, Sprint Review and Sprint Retrospective.
- Provides support thought and primary development in the development of test & Infra automation.
- Troubleshooting the various IGNIO & One Engine Applications and Server level issues.
- Updating Windows & Linux Servers Patches with coordination of CDC Wintel and Linux team.
- IGNIO & One Engine Applications Vulnerability Closure with Coordination of Digitate & OE Vendors.
- Participated in Weekly review /Requirement gathering and project planning meetings with Management team.
- Provides guidance and support to new customers (Branch IS/ Project & Corporate Vertical teams) on on-boarding and initiatives, ensuring automation solutions are available in time for them.
- Regularly sharing weekly and monthly reachability % reports to the existing customers.
- Provides Supports to New & Existing Customers (Branch IS/ Project & Corporate Vertical teams) on their reported issues.

- All Service Account related issues resolution to customers or users.
- Connect with customers through customized interactions and active responses.
- Appreciate customer and elicit feedback through customer surveys.
- Design and implement company policies that promote a healthy work environment.

DECLARATION

I hereby declare all above information furnished is correct to the best of my knowledge, if guilty found I am liable to abide.

Date :
Place :

(SABA MUJIB SHAIKH)