

मानक भवन,9 बहादुरशाह जफर मार्ग नई, दिल्ली-110002 Manak Bhavan ,9 Bahadur Shah Zafar Marg, New Delhi-110002 Phones: 23230131 / 23233375 / 23239402 Website: www.bis.org.in , www.bis.gov.in

(Ministry of Consumer Affairs, Food & Public Distribution, Govt. of India)

Review Document Basic Details 1. Sectional Committee No. & Title: MSD 5 - Documentation and Information 2. IS No : IS 16790 : 2018 Information and documentation - Document storage requirements for archive 3. Title : and library materials 4. Date of Previous Review: Not Review

Review Analysis								
5.1 Status of standard(s), if any from which assistance had been drawn in the formulation of this IS.								
S.No.	Standard (No.) Standard (Title)	Whether the standard has s	Major cl	hanges	Action proposed		
No entry made in this table								
5.2 Status of standard referred in the IS.								
S.No.	Referred standards (No.) Referred standards (Title)		Since revised IS no. of the corresponding IS	Changes in the referred Standards since last review of ISChanges in the referred stan which are aff standard und		ard cting the	Action proposed	
No entry made in this table								
5.3 Any other standards available related to the subject & scope of the standard being reviewed (International/regional/other national/association/consortia, etc or of new or revision of existing Indian Standard).								
S.No. Stan		tandard (No.)	Standard (Title)	Provisions that could be relevant while reviewing the IS		Action proposed		
No entry made in this table								
5.4 Technical comments on the standard received, if any.								
S.No.	S.No. Source (Clause of IS	Comment	Action	Action proposed		
No entry made in this table								

S.No.	Source	Development Relevant clause of the IS under review that is likely to be impacted (Cla				impacted (Clause & IS No.)	Action proposed	
	No entry made in this table							
5.6 Issues arising out of changes in any related IS or due to formulation of new Indian Standard.								
S.No.	Related IS Related IS would be in		the IS under review that pacted & the clause no. or new clause/provision	Changes that may be necessary in the Standards under review	Action proposed			
No entry made in this table								
5.7 Any consequential changes to be considered in other IS.								
S.No. Related IS to get impacted				Related IS Title	Requirements to be impacted			

Other Details							
6.	Any other observation:						
7.	Upload Supporting Document(s)						
7.1	ARP Report	21_22978_230918121013_ARP_Report.docx					
7.2	Draft Document	21 22978 230918121013 Draft_Document.pdf					
8.	Recommendations - On the basis of the analy mentioned above consideration of sectional c the following aspects of the IS under review:	ommittee is solicited on	This standard âll IS 16790: 2018 /ISO 11799: 2015âll is due for review in 2023-24 as a standard is reviewed every 5 years. At ISO, the current status of âll ISO 11799: 2015âll is reaffirmed however, the document is taken for revision recently and draft is being revised. Hence; it is proposed that âll IS 16790 : 2018 /ISO 11799 : 2015âll may be reaffirmed for the year 2023 and committee may nominate experts to put forth viewpoints as per Indiaâll scontext and contribute for the revision of this standard in ISO meetings.				