

**भारतीय मानक ब्यूरो**  
(केन्द्रीय मुहर विभाग - I)

हमारा सन्दर्भ: सीएमडी-I/2:12:7

21 मई 2021

**विषय:** भारतीय मानक ब्यूरो (अनुरूपता निर्धारण) विनियम, 2018 की अनुसूची-II की अनुरूपता निर्धारण स्कीम-I के अंतर्गत लाइसेंस के संचालन के दौरान मार्किट निगरानी के दिशानिर्देश - हेतु।

उपर्युक्त विषय पर सक्षम प्राधिकारी द्वारा अनुमोदित परिपत्र दस्तावेज़ सभी संबंधित पक्षों के कार्यान्वयन के लिए सलंग्न है।

(मोहित जनोहिया)  
वैज्ञ-सी/सीएमडी-I

**प्रमुख, सीएमडी-I**

**उपमहानिदेशक (प्रमाणन)**

**Bureau of Indian Standards**  
(Central Marks Department - I)

Our Ref: CMD-I/2:12:7

21 May 2021

**Subject: Guidelines for market surveillance during operation of licence for the conformity assessment Scheme – I of Schedule – II of BIS (Conformity Assessment) Regulations, 2018 - reg.**

The circular document on the above subject as approved by the Competent Authority is attached herewith for implementation by all concerned.

(Mohit Janoiya)  
Sc.C/CMD-I

**Head, CMD-I**

**DDG (Certification)**

परिचालित/circulated to:

सभी क्षेत्रीय कार्यालयों/ शाखा कार्यालयों  
All ROs/BOs

सभी उपमहानिदेशक (क्षेत्रीय)  
All DDGRs

अन्य सभी संबंधित पक्ष  
All other concerned

प्रमुख, आई०टी०एस० विभाग - बी आई एस इंटरनेट पर डालने हेतु।  
Head, ITSD - with request to host on BIS Intranet

**Bureau of Indian Standards**  
**(Central Marks Department - I)**

**Our Ref: CMD-I/2:12:7**

**20 May 2021**

**Subject: Guidelines for market surveillance during operation of licence for the conformity assessment Scheme –I of Schedule –II of BIS (Conformity Assessment) Regulations, 2018 - reg.**

This has reference to the document of even number dated 12 April 2021 on the subject cited above.

- 2) In this regard, kind attention is invited to extract from clause 1 and clause 5(1)(i)(c) of the aforesaid document stated below:

*“1. .... guidelines for ..... monitoring operation of product certification licences and checking conformance of product available in the market as per applicable Standard(s).....”*

*“5(1)(i)(c) The licensee shall upload month-wise consignee details (with complete address and quantity supplied) on the online portal which are to be updated on quarterly basis. The ROs/BOs shall check the adequacy and completeness of such information filled by the licensee on the online portal.”*

- 3) As per the discussion held on this matter and takeaway point of the review meeting with ROs/BOs in April 2021, issues were expressed in the submission of consignee details by the licensee especially when the number of such consignee is too large.
- 4) In this regard, BOs shall endeavour that licensee adheres to submission of information as per clause 5(1)(i)(c) of guidelines on subject matter w.r.t. consignee details (with complete address and quantity supplied).
- 5) In case any issues are being expressed by the licensee for a particular licence, then based on assessment about sufficiency of consignee data for effective market surveillance operation, Head (BO) may by recording reasons authorise relaxation in such particular cases.
- 6) However, the licensee shall be advised for appropriate regular updation of information like deletion of obsolete consignee and addition of new consignee etc.
- 7) This issues with the approval of DG, BIS.

(Mohit Janoiya)  
Sc.C/CMD-I

**Head, CMD-I**

**DDG (Certification)**

circulated to: **All ROs/BOs** and **All DDGRs**