



## **BUREAU OF INDIAN STANDARDS**

### **Minutes**

<b>Name of the Working Group</b>	<b>Number of meeting</b>	<b>Date</b>	<b>Day</b>	<b>Time</b>	<b>Venue</b>
<b>Road based Public Transport Services (SSD 01/WG: 01)</b>	Fourth Meeting	13 November 2024	Wednesday	03:00 PM	Virtual Meeting

**Participants:** The list of participants who attended the meeting is given at **Annex A**.

**Convener:** Dr Errampalli Madhu, CSIR, New Delhi

**Member Secretary:** Shri Shivam Soni, Scientist-B, BIS

#### **Item 0 WELCOME**

##### **0.1 Opening remarks by Member Secretary.**

The Member Secretary welcomed all the members to the 4th meeting of working group and briefed the members about the agenda of the meeting.

##### **0.2 Opening remarks by Convener.**

Dr Errampalli Madhu welcomed the members present in the meeting. In his opening remarks, he acknowledged the efforts of all the members for their valuable contributions to the draft document. He then requested the member secretary to proceed with the agenda items.

#### **Item 1 COMPOSITION OF WORKING GROUP SSD 01/WG: 01.**

**1.1** The working group members noted the Item 1.1 of the agenda.

#### **Item 2 DRAFT STANDARD FOR FINALIZATION.**

**2.1** During the meeting, the working group members finalized the comments received on the WC draft, and the recommendations of the working group is attached as **Annex-B**.

These recommendations will be discussed in the sectional committee meeting to finalize the draft document for publication.

#### **Item 3 DATE AND PLACE OF NEXT MEETING**

No further meetings will be planned, as the work of the SSD01/WG: 01 working group has been completed.

#### **Item 4 ANY OTHER BUSINESS**

There being no other point to discuss, the meeting ended with a vote of thanks to all the members for attending the meeting.

**Annex-A**

**Attendance for the fourth working group meeting of SSD 01/WG01**

<b>Sl. No.</b>	<b>Organization</b>	<b>Member Name</b>
<b>1</b>	CSIR - Central Road Research Institute, New Delhi	Dr. Errampalli Madhu <i>(Convener)</i>
<b>2</b>	Bus and Car Operators Confederation of India, Chennai	Shri Vijay Shankar
<b>3</b>	Central Institute of Road Transport, Pune	Shri Rajkumar Malajure
<b>4</b>	HumanQind Design Foundation, New Delhi	Ms Ruchi Varma
<b>5</b>	Indian Road Transport & Development Association (IRTDA)	Shri Abhishek Gupta
<b>6</b>	Prasanna Purple Mobility Solutions Private Limited,Pune	Shri H N Patil
<b>7</b>	S G Architects, Delhi	Dr. Sandeep Gandhi
<b>8</b>	XLRI - Xavier School of Management, Jamshedpur	Dr. Abhishek Chakraborty
<b>BIS DIRECTORATE</b>		
<b>9</b>	BIS	Shri Shivam Soni (Member Secretary)