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40/3096A/DA

2023-11-03

INTERNATIONAL ELECTROTECHNICAL COMMISSION

Technical Committee 40: Capacitors and resistors for electronic equipment

Revised draft agenda for the TC 40 meeting to be held in Offenbach, Germany on Wednesday, December 6th 2023 and Thursday, December 7th 2023.

Meeting Location: Offenbach

VDE e.V.
Merianstraße 28 63069, Offenbach, Germany
Building T, Ground floor

Afternoon session **Wednesday, December 6th, 2023:** 13.30 – 17.30 h.
Morning session **Thursday, December 7th, 2023:** 09.00 – 12.00 h.
Afternoon session **Thursday, December 7th, 2023:** 13.30 – 17.30 h.

		Related document	Type
1.	Opening of the meeting day		
2.	Approval of the Draft Agenda	40/3096A/DA	Decision
3.	Confirmation of the minutes of the WEB meeting December 1 st and December 2 nd , 2022 and actions arising	40/3025/RM 40/3023/DL	Decision
4.	Personal matters		Info
5.	Information from IEC Central Office		Info
6.	Report from TC 40 Secretary TC 40 - Statistics, incl. P-member evaluation. TC 40 – Dashboard Monitoring Tool TC 40 – Project Planning Chart	 40/3092/INF 40/3094/INF	 Info Info Info
7.	Review of P-members participation	40/3098/INF	Info
8.	Activities of other TCs and/or organizations and liaisons (system approach)		
8.1	Standardized liaison reporting		
8.2	Review of liaisons with TC 9, SC 34D, SC 37B, SC 47A, TC 69, TC 91, TC 101, TC 104 and TC 108	40/3091A/INF	Info
8.3	Status of JWG 13 between TC 101 and TC 40		Info
8.4	Activities of other TCs and/or organizations on subjects of interest to TC 40		Info
9.	TC 40 - Programme of work		
9.1	Update of the TC 40 Programme of Work as displayed on the IEC website		Info
9.2	To note TC 40 work programme per TC Secretariat Project Nr.	40/3090/INF	Info
9.3	Reports of comments on 40/3060/DC, 40/3061/DC, 40/3062/DC, 40/3063/DC and 40/3064/DC	40/3079/INF 40/3080/INF 40/3081/INF 40/3082/INF 40/3083/INF	Info Info Info Info Info
	Decision overview	40/3087/INF	Decision

		Related document	Type
9.4	To note harmonization of JIS, ECIA and EN with IEC standards Harmonization IEC - JIS Harmonization IEC - ECIA Harmonization IEC - EN (TC40XA related) Harmonization IEC - EN (TC40XB related)	40/3095/INF 40/3099/INF 40/3088/INF 40/3100/INF	Info Info Info Info
9.5	Withdrawal of publications		Decision
10.	Working Groups and Advisory Groups		
10.1	WG 36 Report of the Convenor and approval of WG 36 recommendations		Decision
10.2	WG 40 Report of the Convenor and approval of WG 40 recommendations		Decision
10.3	WG 41 Report of the Convenor and approval of WG 41 recommendations		Decision
10.4	WG 43 Report of the Convenor and approval of WG 43 recommendations		Decision
10.5	AG 42 Report of the Convenor and approval of AG 42 recommendations		Decision
10.6	Decide on Stability Dates for all TC 40 standards (based on WG evaluations and inputs)		Decision
10.7	Appointment of Convenors within TC 40	40/3089/INF	Decision
11.	Technologies and General areas not captured in WG 40, WG 41 and WG 43 – projects and maintenance		
11.1	Projects for new standards - PT activities		Info
11.2	Maintenance on existing standards - MT activities		Info
12.	TC 40 Management items		
12.1	Standards creation and editing process		Info
12.2	Guidance on the structure of TC 40 documents		Info
12.3	Guidance on the draft procedures of TC 40 documents		Info
12.4	IEC standard development process improvement		Info
12.5	Review of the Strategic Business Plan	SMB/7824/R	Decision
13.	1906 Awardees in TC 40 - Year 2023		Info
14.	Any other business		Info
15.	Date (and probable location) of next meeting(s) 2024 / 2025		Decision
16.	Review of decisions		Info
17.	Close of the meeting		

Please note that an electronic version of this Draft Agenda in which hyperlinks have been established will be available on the [IEC website](#) approximately four weeks prior to the meeting.

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