

BUREAU OF INDIAN STANDARDS

Minutes

<i>Committee</i>	<i>Meeting No.</i>	<i>Day, Date, and Time</i>	<i>Venue</i>
Retail, E-Commerce & E-Payment Services Sectional Committee, SSD 11	15th (Fifteenth Meeting)	03 Oct 2024, 1500 hrs.	Hybrid Meeting

Chairperson - Mr. O.P. Wali, Professor, Head (Research) & Chairman, Indian Institute of Foreign Trade. As Shri O P wali could not make it to the meeting due to unseen circumstances **Shri Sachin Taparia, Local Circles was nominated as Chairperson for the 15th meeting.**

Member Secretary – Ms Parul Gupta, Deputy Director, BIS

Participants – The list of Participants who attended the meeting is given in **Annex- 1**

ITEM 0 GENERAL

0.1 Welcome by Member Secretary

At the outset, the Member Secretary welcomed the chairperson, members who were present virtually in the Fifteenth meeting of Retail, E-Commerce & E-Payment Services Sectional Committee, SSD 11.

0.2 Opening remarks by the Chairperson

Shri Sachin Taparia, Chairperson, welcomed the members for the Fifteenth meeting of Retail, E-Commerce & E-Payment Services Sectional Committee, and SSD11 and summarized the importance of the E-commerce in the domestic market.

ITEM 1 CONFIRMATION OF THE MINUTES OF THE LAST MEETING

1.1 As there were no comments received on the minutes of the Fourteenth SSD 11 was held on 07 June 2024, the committee formally confirmed the minutes.

ITEM 2 REVIEW OF COMPOSITION OF RETAIL, E-COMMERCE & E-PAYMENT SERVICES SECTIONAL COMMITTEE, SSD 11

2.1 The Committee noted the composition **Annex A** of the agenda.

2.2 The committee decided to withdraw the **Indian Institute of foreign Trade, Shri Ashish Gupta** from SSD11 composition due to non-participate for the last three meeting.

ITEM 3 ISSUES ARISING OUT OF PREVIOUS MEETING

3.1 The Committee discussed and decided agenda **item 3.1** to co-opt the following as¹ member of SSD-11:

SI No	Name of the Organization	Name of the Representative
1	Samsung India Electronics Limited, Gurugram	Shri Sharat Chander, Director – Public Affairs
		Shri Saurabh Nag, General Manager

3.2 The committee discussed and modified the experts for the ongoing projects at ISO levels were designated. The modified list is attached as **Annex A**.

3.3 The committee decided to send a warning letter to the following organization to join meeting for non-attendance of meeting:

SI No.	Name of the Organization	Name of the Representative
1.	Flipkart, New Delhi	Shri Tafeem Siddiqui
2.	Quality Council of India, New Delhi	Shri Rudraneel Chattopadhyay Shri Alok Jain

3.4 The committee decided to discontinue the Sub-Committee. It was decided as per the instruction in BIS Working Groups/ Panels shall be made in order to take up any subsequent projects.

3.5 The Committee decided to form a new panel for discussion on Subscription with the following members:

SI No.	Name of the Organization	Name of the representative
1	Reliance Retail Limited, New Delhi	Shri Akshay Kharbanda
2	Samsung	Shri Sourabh
3	Zomato, Gurugram	Ms Jaskiran Bedi
4	Amazon India, Bengaluru	Ms. Sreejita Dey
5	Bigbasket, Bangalore	Shri Anantha Padmanabh
6	BIS	Ms Parul Gupta as a member secretary

Further, the Committee decided the first meeting of the Panel to be held in the month of November.

ITEM 4 BIS NEW PROCESS REFORMS IN STANDARDS FORMULATION

4.1 The Committee noted the **Item 4.1** of the Agenda.

ITEM 5 DRAFTS UNDER PREPARATION

5.1 The committee members discussed and finalized the document “**E-commerce- Principles and Guidelines for self-governance**” for P- draft, annexed as **Annex-B**. It was decided to issue the document for P-Draft for 15 days. In case no comments are received on the P-Draft the committee agreed to issue the document for Wide -Circulation for after the approval of the chairperson.

5.2 The committee noted the information given in the agenda. The committee members discussed the inputs given by Reliance and finalized the modified ISO document “**ISO 32110:2023 Transaction assurance in E-commerce — Vocabulary**” as **Indian Standard** for P- draft, annexed as **Annex-C**. It was decided to issue the document for P-Draft for 15 days. In case no comments are received on the P-Draft the committee agreed to issue the document for Wide -Circulation for after the approval of the chairperson.

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ITEM 6 INTERNATIONAL ACTIVITIES

6.1 Ballots

The committee noted the **Item 7.1** of the Agenda.

6.1.1 Upcoming Ballots

The committee noted **Item 7.1.2** of the agenda. Further the committee agreed to cast the vote for the upcoming ballots as indicated as per the details given below:

Type	Committee / Working Group	Reference	
DTR	ISO/TC 321	ISO/DTR 32123	In favour

6.2 International Meetings

The Committee noted the **Item 7.2** in Agenda and following members volunteered for the following upcoming meeting of ISO/TC 321:

- 1) Shri Akshay Kharbanda, Reliance Retail Limited, New Delhi
- 2) Ms. Sreejita Dey, Amazon
- 3) Ms. Isha Mittal, IKIGAI Law Firm
- 4) Ms. Jaskiran Bedi, Zomato
- 5) Shri Sourabh Nag, Samsung
- 6) Smt. Parul Gupta, BIS
- 7) Further it was decided that as the schedule of the working groups has not been decided as of yet by ISO, members shall attend the meeting of working groups as per nomination done in the list of upcoming iso projects annexed as **Annex-A** with the minutes.

ITEM 7 DATES AND PLACE FOR THR NEXT MEETING

As per new BIS guidelines “The Sectional Committees shall follow the system of quarterly Meetings to be held preferably in the first month of the quarter on a date decided by the Chairperson of the Sectional Committee.”

Based on the above guidelines, the tentative meeting Calendar for the **Financial Year 2024-2025** has been prepared and is given below:

Technical committee	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Retail, E-commerce & E-payment Services Sectional Committee, SSD 11	07-06-24	30-09-24	28-10-24	29-01-2025

ITEM 8 ANY OTHER BUSINESS WITH THE PERMISSION OF CHAIRPERSON

As there was no any other business to be discussed in the meeting, the meeting ended with a vote of thanks to the chairperson and the members.

Annex-1

Attendance of Fifteenth Sectional Committee Meeting of Retail, E-Commerce and E-Payment Services, SSD 11

Sl. No.	Name of the Organization	Representatives	Mode of Joining Virtual/ Physically
1.	Local Circle	Shri Sachin Taparia (Chairman)	Virtual
2.	Amazon	Shri Shine Joy	Virtual
3.	Bharti Enterprises Limited, New Delhi	Shri Himar Arjun Singh	Virtual
4.	IKIGAI LAW	Ms Isha Mital	Virtual
5.	Reliance Retail Limited, New Delhi	Shri Akshay Kharbanda	Physical
6.	Shiprocket, New Delhi	Shri Varun Parihar (Shri Ganesh Pandey)	Virtual
7.	Samsung India Electronics Limited, Gurugram	Mr. Sharat Chander	Virtual
8.	Samsung India Electronics Limited, Gurugram	Shri Saurabh Nag	Physical
9.	Urban Ladder Home Decor Solutions Private Limited, Bengaluru	Shri Deepak Sharma	Virtual
10.	Zivame	Ms Rupali Midha	Virtual
11.	Zomato	Ms Jaskiran Bedi	Virtual
INVITEES			
12.	Amazon	Ms Preeti	Virtual
13.	Amazon	Ms Priya Mahadevan	Virtual
14.	Amazon	Ms subhiksha	Virtual
15.	Samsung India Electronics Limited, Gurugram	Ms Anjini	Virtual
BIS DIRECTORATE			
16.	Bureau of Indian Standards	Ms Parul Gupta (Member Secretary)	Physical