



ISO/TC 28/SC 2 "Measurement of petroleum and related products"
Secretariat: **BSI**
Committee manager: **Coshall Philippa Ms**



Minutes - ISO TC28SC2 September 2024

Document type	Related content	Document date	Expected action
Meeting / Minutes	Meeting: VIRTUAL 11 Sep 2024	2024-09-15	



MINUTES

Number and title of Committee	
ISO TC28/SC2 - Measurement of petroleum and related products	
Secretariat BSI Committee Manager Philippa Coshall	Meeting Meeting dates: 11/09/2024 12-13:30 BST
Host rChairman – Mark Jiskoot	Place Address: Microsoft Teams https://teams.microsoft.com/l/meetup-join/19%3ameeting_YjlwYmM3OGUtZDI0My00MDhILTIIMGltMjhkMjg3NDc1NTA4%40thread.v2/0?context=%7b%22Tid%22%3a%22cb21636d-6952-4ac8-b8aa-59d2f6cb6a16%22%2c%22Oid%22%3a%223fdf270-cb1d-4e89-a165-262e5bb63d9d%22%7d Tel: Click here to enter text.

Additional relevant information on meetings can be found:

- [My ISO job](#)
- [TMB/SMB Guidance on effective virtual and hybrid meetings](#)
- ISO Helpdesk [knowledge base](#)
- ISO/IEC Directives, Part 1, Clause 4 and Annex SK

Please note that the use of [ISO Meetings](#) is mandatory. Please remind your committee members that they have to be registered to be able to participate. Once you have circulated the agenda, ensure ISO Meetings is updated accordingly (i.e.: Ticking of the tasks).

#	Items
1.	Opening of the meeting The SC2 Chairman opened the meeting.
2.	Welcome from host SC2 attendees were welcomed and thanked for their participation in the meeting.

3. Roll call of delegates

A list of attendees can be found below:

<i>Title</i>	<i>First Name</i>	<i>Last Name</i>	<i>Representing</i>
<i>Mme</i>	Geneviève	Cazaux	AFNOR (France)
<i>M.</i>	Stéphane	Connan	AFNOR (France)
<i>Ms</i>	Philippa	Coshall	ISO/TC 28/SC 2
<i>Ms</i>	Heather	Fitzgerald	ISO/TC 28/SC 2/WG 12
<i>Mr</i>	Alexander	Gorchev	GOST R (Russian Federation)
<i>Mr</i>	Richard	Halldearn	TIC (Guest attendee)
<i>Mr</i>	Mark	Harrison	ISO/TC 28/SC 2/WG 10
<i>Mr</i>	Mark	Jiskoot	ISO/TC 28/SC 2
<i>M.</i>	Philippe	Joly	AFNOR (France)
<i>Mrs.</i>	Barbara	Klug-Santner	ASI (Austria)
<i>Ms</i>	Shanshan	Kong	SAC (China)
<i>Ms</i>	Annika	Konigen	SIS (Sweden)
<i>Mme.</i>	Katell	Le Mapihan	AFNOR (France)
<i>Mr</i>	Zaiyang	Luo	SAC (China)
<i>Ms</i>	Elane	Ng	ISO/TC 28/SC 2/WG 13
<i>Mr</i>	Mike	Oaks	BSI (UK)
<i>Mr</i>	Muhammad Aufa	Rafie	BSN (Indonesia)
<i>M.</i>	Bernard	Schaffner	AFNOR (France)
<i>Mr</i>	Khen Hee	Seah	ISO/TC 28/SC 2/WG 13
<i>Mr</i>	Richard	Silva	ABNT (Brazil)
<i>Mr</i>	Ariel	Sluszny	SII (Israel)
<i>Mr</i>	Hanno	Van Den Kerchove	ISO/TC 28/SC 2/WG 9
<i>Mr</i>	Candra	Wayana	BSN (Indonesia)
<i>Mr.</i>	Yoga	Wedhaswara	BSN (Indonesia)
<i>Mr</i>	Xueteng	Zhang	SAC (China)

4.	<p>Work environment: Presentation on the ISO Code of Ethics and Conduct</p> <p>Direct link to the ISO Code of Ethics and Conduct</p> <p>The ISO slides referring to the Code of Ethics and Conduct were presented and shared with SC2.</p>
5.	<p>Approval of the agenda</p> <p>The agenda was previously circulated and is also available on the ISO Portal (N1181). No objections were received. Agenda was approved. A link to the agenda is below:</p> <ul style="list-style-type: none">• Agenda - ISO TC28/SC September 2024 Meeting - Documents

<p>6.</p>	<p>Approval of previous meeting minutes and Update on previous resolutions</p> <p>The previous meeting minutes were circulated and are available on the ISO Portal (N1061). No objections were received, and the previous minutes were accepted and approved. A link to the previous minutes is below:</p> <ul style="list-style-type: none"> • Minutes of ISO TC28/SC2 Meeting - September 2022 - Documents <p>Updates to the previous meeting resolutions was discussed. A list of the previous resolutions are available on ISO portal (N1092). A link to resolutions from the SC2 2022 meeting is below:</p> <ul style="list-style-type: none"> • Resolutions from ISO TC28/SC2 September 2022 – Documents <p>Updates are summarised in the table below</p> <table border="1"> <thead> <tr> <th data-bbox="231 763 1070 819">Previous meeting resolutions for ISO TC28</th> <th data-bbox="1070 763 1509 819">2024 Updates</th> </tr> </thead> <tbody> <tr> <td data-bbox="231 819 1070 887">Request to ISO to check links provided for virtual meetings due to previous login issues.</td> <td data-bbox="1070 819 1509 887">Complete - ISO Central Secretariat contacted previously</td> </tr> <tr> <td data-bbox="231 887 1070 1010">From WG 5 (Arthur Kay) - To raise with ISO/ TC28 and check if this is possible to create a brief introduction to an ISO designated standard and simply refer the users to the generally accepted National, for example EI/ASTM/API/OIL etc.</td> <td data-bbox="1070 887 1509 1010">Proposal rejected – by ISO general terms.</td> </tr> <tr> <td data-bbox="231 1010 1070 1223">Request ISO petition NSB's to requalify all experts on a cyclic basis. 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	<p>Yan.ripp@sinopec.com</p> <p>Projects are listed below:</p> <ul style="list-style-type: none"> • Crude petroleum and liquid petroleum product—Laboratory determination of density—Weighing digital liquid density meter (WDDM) • Petroleum and liquid petroleum products---Calibration of spherical tank---External electro-optical distance-ranging method Petroleum and liquid petroleum products---Direct measurement of density in tank--Portable electronic densitometer method • Petroleum and liquid petroleum products---Direct measurement of density in tank—Automatic tank densitometer method <p>All four NWIPs to be allocated to appropriate SC2 WG's for evaluation and balloting as to whether NWI's shall be raised.</p> <p>Amendment of 12917-1 to be opened as a NWI under WG9 with Philippe Joly as the project leader</p> <p>Amendments of ISO 3675 and ISO 3838 under TC28/SC2/WG12, to be opened as NWI's.</p>	<p>experts were available to support the project. The 2nd project has been opened under WG9 as ISO 23505. Resolution 2 – Philippa Coshall to find out the current status of 2 projects proposed by China in 2022 - Portable electronic densitometer method and Automatic tank densitometer method.</p> <p>Open. Project submitted as DIS.</p> <p>Complete – 3838 is published. 3675 is ongoing</p>
<p>7.</p>	<p>Appointment of the resolution drafting committee</p> <p>Heather Fitzgerald and Philippa Coshall volunteered to keep note of the resolutions agreed during the meeting.</p>	

8. ISO/CS Update to ISO/TC 28 and Sub committees

Kirsi Silander – ISO Technical Programme Manager was unable to attend the SC2 plenary meeting but has provided some slides on OSD - online standards development. The Slide pack is available on the ISO system for members to review ([ISO CS update to ISO TC 28 and SCs 2, 4, 5 and 7 - September 2024 - Documents](#)).

A short summary is below as well as the available links for training.

The OSD is a tool is used for collaborative authoring, member commenting, comment resolution and consensus building as well as ISO/CS editing.

The new tool aims to make things easier, assisted authoring which can make including references easier. The process and directives are the same but where you writing the standards/developing the content is different.

There are opportunities to learn how to use the tool and virtual training for technical experts/online live sessions. These are all available on the ISO helpdesk knowledge base.

- [OSD - Virtual Resource Orientation Sessions](#)
- [OSD - Online eLearning Courses for Leaders](#)
- [OSD - Virtual Skill Bite Trainings](#)
- [OSD - Training videos for Voters and NMC Secretaries](#)
- [OSD - Training exercises for authors](#)

Resolution 3 – Philippa Coshall to share links for training sessions to SC2.

[OSD - Virtual Resource Orientation Sessions - ISO helpdesk knowledge base](#)

[OSD - Training and resources - ISO helpdesk knowledge base](#)

<https://youtu.be/6CYfYvZWWUY> - training video

9. Subcommittee report

Review of TC28 and TC28 SC2 Scope

ISO/CS requested that each ISO subcommittee produces a scope with the intention of publishing these on the ISO website. The ISO website currently only displays the TC 28 and SC 7 scope: <https://www.iso.org/committee/47356.html>.

The current TC28 scope can be found using the link above and has been included in the meeting slides.

Resolution 4 – Philippa Coshall/ Mark Jiskoot to contact TC28 secretary – Considerations to include alternative fuels, biofuels and FAME. This may be covered by point 3 (of TC28 Scope) - Non-petroleum based liquid and liquefied fuels from natural or synthetic sources, but the committee asks that this can be made clearer/ more specific.

The first draft for the SC2 scope is below and is included in the slide pack:

- SC 2 provides standards for the static and dynamic measurement of quantity and quality at process conditions and calculations to standardised net volumes.
- The standards developed include the calibration of the associated measurement devices.
- Methods for physical sampling both in-line and within tanks and vessels to determine quality.
- The incorporation of some analytical measurements (Density/Water content) are also within remit.

SC2 has requested time to comment on the proposed scope for SC2, before this is finalised.

Resolution 5 – Philippa Coshall to email the proposed scope to SC2 for comment/approval.

ISO TC28/SC2 – specific documents: List of SC2 documents due for systematic review

Documents due for SR in 2024 are listed below. SC2 Members are reminded to vote on the upcoming ballots.

- ISO 10336:1997 - Crude petroleum — Determination of water — Potentiometric Karl Fischer titration method
- ISO 10337:1997 - Crude petroleum — Determination of water — Coulometric Karl Fischer titration method
- ISO 9030:1990 - Crude petroleum — Determination of water and sediment — Centrifuge method
- ISO 9029:1990 - Crude petroleum — Determination of water — Distillation method
- ISO 11223: 2004 - Petroleum and liquid petroleum products — Direct static measurements — Measurement of content of vertical storage tanks by hydrostatic tank gauging
- ISO 4269:2001 - Petroleum and liquid petroleum products — Tank calibration by liquid measurement — Incremental method using volumetric meters

The SR ballot for **ISO 11563** - Crude petroleum and petroleum products — Bulk cargo transfer — Guidelines for achieving the fullness of pipelines, is open and closes in December 2024. SC2 members have noted that this standard has been removed as a reference from many ISO documents as members believed it was obsolete. Members believe it should be withdrawn as HM64/API 17.5 is used and updated more frequently.

Resolution 6 – ISO 11563 to be withdrawn.

SC2 to vote on the documents due for SR in 2024.

Documents due for SR in 2025

- ISO 8222:2020 - Petroleum measurement systems — Calibration — Volumetric measures, proving tanks and field measures (including formulae for properties of liquids and materials)
- ISO 13739:2020 - Petroleum products — Procedures for the transfer of bunkers to vessels

ISO 13739 – will be discussed at the WG13 meeting.

10. Working Groups reports (Status of all current work items and actions to be taken)

Specific document updates are noted in the presentation used during the meeting ([Slide Pack - ISO TC28.SC2 - Sep 11 2024 - PDF - Documents](#)), please use the link for further information. *Only specific details/new updates and resolutions are noted below.*

WG4

- General comment from WG4 Convenor – Suggestion for SC2 to look at the titles of all documents (but especially WG4 documents) and alter at next revision to a consistent format. This comment has been received from other SC2 WG convenors.

Resolution 7 – Philippa Coshall to look into if there is a standard format for titling documents or guidance available and share with SC2.

- Suggestion for NWI – Amendment to ISO 7278-2 - *Petroleum measurement systems — Part 2: Pipe prover design, calibration and operation*. No objections received from SC2.

Resolution 8 – Philippa to submit a resolution for ISO 7278-2 to be opened for amendment.

There are no active work items under WG4, apart from the newly suggested amendment above. Richard wishes to step down as convenor of WG4 but is still happy to support the amendment of ISO 7278-2. A new convenor of WG4 will be required to keep the group open and support new work items. For more information see 12. Below.

WG5

- The WG5 convenor suggested that ISO 4269 -2 could be opened as a NWI and supported by WG9 and WG10.

Resolution 9 – WG5 convenor to reach out to the WG to see if there is interest in revising ISO 4267-2, a request for experts to support the revision can be launched to SC2 if required.

If the project is opened as a NWI, the WG5 convenor must complete a form 4 ([ISO - ISO forms, model agendas, standard letters](#)) for ISO 4269-2 to be opened as a new work item under WG5. supported by WG9 and WG10.

WG9

- Please see Slide pack

WG10

- Please see Slide pack

WG11

- ISO 3170 – DIS comments have been addressed by WG11. 2 figures need to be redrawn before the document can be submitted for FDIS. The ISO drawing specialist has been contacted.

Resolution 10 – Philippa Coshall to contact the ISO drawing specialist for an update on the redrawing of the figures for ISO 3170.

NOTE – API 10.10 manual sampling methodology to be considered in the next revision of ISO 3170

WG12

- Heather has noted that no comments were submitted on the CD for ISO 3675

Resolution 11 – Philippa Coshall to submit ISO 3675 for DIS.

- ISO 9857. “*Petroleum and liquid petroleum products – Continuous density measurement*” never got past the DIS stage in 1995.
- That document is now out-of-date and does not match current practice.
- The UK Energy Institute produced their document HM8 “*Continuous density measurement*” 2nd ed 2019 and the EI have kindly given permission for that document to be used as a starting point for any ISO standard that is produced.

Questions for SC2

- Is there interest in starting a New Work Item on this subject?
- And if so – 1. Can a request for experts be submitted to SC2?
- Should this be under TC28 / SC2 / WG12, or another working group?

Resolution 12 – Heather to send an email to WG12 asking for interest in a new document on Continuous density measurement. If WG12 is interested, a request to SC2 for experts can be submitted.

If a new document is produced on Continuous density measurement under WG12, Heather is willing to support as convenor of WG12.

WG13

- ISO 6996 and ISO 6963 are both published under WG13. They will both be promoted at the Singapore International Bunkering Conference (SIBCON) on 8 Oct 2024 - <https://www.sibconsingapore.gov.sg/>
- WG 13 proposed for an early review of ISO 22192 to align with the published ISO 6963 & ISO 6996.
- WG 13 has also made a request to ISO/TC 8/SC 3 to review ISO 21562:2020 (Ships and marine technology — Bunker fuel mass flow meters on receiving vessel — Requirement) in tandem with ISO 22192 review.
- Information on Exploratory projects can be found in the Slide pack.

Resolution 13 – WG13 to complete a Form 4 – NWI for ISO 22192 which will then be submitted to SC2 for approval.

WG14

- No update

Resolution 14 – All convenors to upload and maintain their working group documents on the ISO system. By regularly updating the working group area, members can be kept up to date on all new activity, ensuring transparency. All meetings should also be registered on the ISO platform.

11.	<p>Work items</p> <ul style="list-style-type: none"> New areas of work <p>Items have been listed under WG reports above.</p> <ul style="list-style-type: none"> New technologies that require development of standards. 																																												
12.	<p>Reappointment of convenors</p> <p>Convenor terms (SC2 and WGs)</p> <ul style="list-style-type: none"> The SC2 convenor terms are listed below. <table border="1" data-bbox="236 797 1423 1240"> <thead> <tr> <th>Working Group</th> <th>Title</th> <th>Convenor</th> <th>Term Ends</th> </tr> </thead> <tbody> <tr> <td>SC2</td> <td>Petroleum and petroleum related products</td> <td>Mark Jiskoot</td> <td>Last ballot was 2020</td> </tr> <tr> <td>WG4</td> <td>Metering and meter calibration</td> <td>Richard Paton</td> <td>End of 2024</td> </tr> <tr> <td>WG 5</td> <td>Calculation of petroleum quantities</td> <td>Genevieve Cazaux</td> <td>End of 2026</td> </tr> <tr> <td>WG 9</td> <td>Tank calibration</td> <td>Hanno Van Den Kerchove</td> <td>End of 2025</td> </tr> <tr> <td>WG 10</td> <td>Tank Measurements</td> <td>Mark Harrison</td> <td>End of 2024</td> </tr> <tr> <td>WG 11</td> <td>Sampling</td> <td>Mark Jiskoot</td> <td>End of 2024</td> </tr> <tr> <td>WG 12</td> <td>Density determination</td> <td>Heather Fitzgerald</td> <td>End of 2024</td> </tr> <tr> <td>WG 13</td> <td>Marine bunkering</td> <td>Khen Hee Seah</td> <td>End of 2026</td> </tr> <tr> <td>WG 14</td> <td>Cargo quality assessment</td> <td>Abid Dungarwalla</td> <td>End of 2024</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <ul style="list-style-type: none"> Richard Paton wishes to step down as WG4 convenor but is willing to stay on the WG as an expert and support the amendment of ISO 7278-2. Multiple SC2 members have expressed they would like to keep WG4 open, a new convenor will have to be found to keep the group open. <p>Resolution 15 – Request to find a new convenor for WG4.</p> <ul style="list-style-type: none"> Mark Harrison is happy to stay on as convenor of WG10. WG’s without active work items may need to be closed. 	Working Group	Title	Convenor	Term Ends	SC2	Petroleum and petroleum related products	Mark Jiskoot	Last ballot was 2020	WG4	Metering and meter calibration	Richard Paton	End of 2024	WG 5	Calculation of petroleum quantities	Genevieve Cazaux	End of 2026	WG 9	Tank calibration	Hanno Van Den Kerchove	End of 2025	WG 10	Tank Measurements	Mark Harrison	End of 2024	WG 11	Sampling	Mark Jiskoot	End of 2024	WG 12	Density determination	Heather Fitzgerald	End of 2024	WG 13	Marine bunkering	Khen Hee Seah	End of 2026	WG 14	Cargo quality assessment	Abid Dungarwalla	End of 2024				
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13.	<p>Liaison reports</p> <p>A liaison report was provided by ISO/TC 193/SC 3, the slides are available in the slide pack.</p>																																												
14.	<p>Next TC, SC and WG meetings</p> <p>Members were reminded of the two meetings below.</p> <ul style="list-style-type: none"> ISO Annual Meeting - Cartagena de Indias, 9-13 September 2024 ISO TC 28 – 23-27th September – India New Delhi 																																												

15. Any other business	None
16. Approval of resolutions	The resolutions above were listed and approved by SC2.
17. Closure of the meeting	