

Strictly Confidential & Personal

Date: 30 May 2023

Name: R Madhan
Employee Code: MS0049
Level: 4
Designation: Assistant Manager-Quality Assurance

Dear Madhan,

The management is pleased to inform you that in recognition of your contribution for FY 2022-23.

Your compensation for the current year has been revised with effect from April 01, 2023.

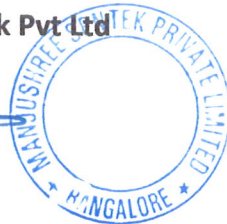
All other terms and conditions of your employment would remain the same.

<i>Current CTC</i>	<i>Increment in CTC</i>	<i>Promotion Increment</i>	<i>Salary Correction</i>	<i>Revised CTC</i>
Rs. 11,51,600	Rs.59,189	-	-	Rs.12,10,789

Please refer to Annexure 1 for the revised structure for FY 2023-24.

I would also like to take this opportunity to thank you for your support and look forward to your commitment in delivering the ambitious plans we have going forward.

In our effort to move towards a truly performance-oriented work culture, we are confident that you will be able to contribute positive and productive manner and make Manjushree Ventures move towards Excellence.

Thanking You**For Manjushree Spntek Pvt Ltd**
Rajat Kumar Kedia
Managing Director

Note: Please note that your compensation package is confidential.

We request you to ensure that you maintain the confidentiality of all information, including your terms of employment and compensation package. You shall not use or divulge or disclose any such information except as may be required under obligation of Law or as maybe required by the Company and in the course of your employment.

CURRICULUM VITAE

R. Madhan

Home: Sri Venkateshwara Nilaya,
NO. 71, 5th Cross, Sri. M. Visveswaraya Road
Bommanahalli, Bangalore - 560068.
Email ID: trmathan@gmail.com
Mobile: +91-9916165979 / 9843499495

Career Objective

To prove my knowledge in the areas entrusted to me and to secure a challenging position, which would enable me to integrate my knowledge and skills. Seeking a growth oriented and a challenging position in a progressive company, who honors and showcases professionalism, respect and integrity as an integral part of their daily operations & would like to work for a company which gives me an opportunity to prove my skills.

Academic Qualifications

- **MBA (International Business Management)** – 2012, From Garden city college, **Pondicherry University**, Bangalore, Karnataka
- **B. Tech (Textile Technology)** – 2006, From SSM College of Engineering, **Anna University**, Namakkal, Tamil Nadu
- **Diploma in Handloom Technology** – 2003, From IIHT- **Indian Institute of Handloom Technology**, Gadag, Karnataka

Work Experience - I

- Currently working as an **ASSISTANT QUALITY MANAGER** in Manjushree Spntek Pvt Ltd, Bangalore from 06th July 2022 to till date.

Job profile: Maintaining the Quality Management System, Quality of product, make everyone committed in adhering and improving the quality systems.

Key Responsibilities

- Ensures that SOPs, WIs, quality systems and technical standards are in place and clearly communicated to all employees.
- Liaise for all internal/external audits, prepare the reports, and make sure the appropriate Corrective action is in place for observations and its effectiveness are tracked periodically to ensure compliance.
- Ensures effective implementation of management systems like ISO 9001, ISO 14001, ISO 45001 for the factory & ISO/IEC 17025 for lab are in place and effective for continuous improvement.
- Ensures that the manufactured product is fit for purpose and meets both external and internal requirements.
- Coordinate for all inspection activity (incoming, in-process and final) & calibration of equipment to ensure reliability.
- Investigate, follow up and analyze all customer complaints. Coordinates with related department and analyze the root cause of problem. Ensure corrective and preventive actions are done and effective to avoid recurrence.
- Define quality procedure in coordination with the operation staff. Identify relevant quality-related training needs & deliver training as needed.
- Ensures that quality control is fully staffed and capable of delivering intended quality products. Ensure tests and procedures are properly understood, carried out and evaluated.

Work Experience - II

- Worked as **ASSISTANT QUALITY MANAGER- SOFTLINES** in SGS India Pvt Ltd, Bangalore from 01st August 2014 to 04th July 2022.

Job profile: Maintaining the Quality in each department to produce error free test results in reports to improve Customer satisfactions by providing quality service on time.

Key Responsibilities

- To ensure the quality of testing by Internal correlation (ILC, IQC) & External Correlations (with various international bodies like AATCC, TEPS, ASTM, etc.)
- Analyzing Root cause, maintaining correction & corrective actions to ensure eliminate re-occurrence of non-conformity.
- Maintaining all type of documents in each level as per NABL 17025 & SGS Internal quality system
- Monitoring the samples & testing at each stage to ensure the results accuracy/repeatability and its standards as per norms.
- Providing suggestions to the customer for their query about improving fabric and garment quality to meet the buyer expectation in their products to import, export.
- Internal test Audit & Periodic random report verification to ensure the correct performance standards, requirements and information as per TRF have been followed.
- Implementation of systems to get improved customer satisfaction over performance, TAT & Query.
- Audit Handled: NABL (17025), M&S, GCSC, C&A, OHSAS & Various Internal Audits as per ISO 17025 and ISO 18001.

Work Experience - III

- worked as **TECHNICAL CUSTOMER SERVICE EXECUTIVE - SOFTLINES** in SGS India Pvt Ltd, Bangalore from 28th April 2011 to 31st July 2014

Job profile: Testing the product as per buyer's requirements, coordination with physical, chemical and wet sections to deliver test reports on time.

Key Responsibilities

- New developments coordinating with KAM team at the time of new enquiry about different buyers.
- Booking of samples for applicable tests as per buyer protocol.
- Coordinating with physical, chemical and wet section to finish the test on time
- Monitoring the samples at each stage of tests to ensure the results accuracy and its standards as per norms. Compiling and sending the reports to the customer and the buyer for their references
- Buyers Handling: Debenhams, Tesco, John Lewis, Sainsbury, Cortefiel, Matalan, MacKay's, New Look, Dunnes Stores, Fat Face, French Connection, etc.

Work Experience - IV

- Worked as **MERCHANDISER** in First Steps Baby Wear, Bangalore from 16th June 2007 to 02nd April 2011.

Job profile: Coordinating with buyers and internal departments to deliver products on time.

Key Responsibilities

- New developments coordinating with development team at the time of new enquiry.
- Order confirmation- Order sheet receipt, verification, Making BOM & confirmation.
- Coordinating with planning department for capacity blocking and greige booking.

- Pre-production approvals (proto sample, size set sample, lab dips, print/emb strike off, Bulk fabric approval, etc.), Fit sample/Red seal/ Gold seal samples & follow up.
- Buyer communication. Coordinating with planning department for line planning and regarding delivery schedules.
- Buyers Handled: H&M, Baby Shop, M&S, George and Benetton.

Work Experience - V

- Worked as **QUALITY ASSURANCE EXECUTIVE** in S.P. Apparel, Avinashi, from 10th April 2006 to till 13th June 2007.

Job profile: To ensure Quality Parameters set by Buyers on different products as per AQL.

Key Responsibilities

- Fabric, cutting panel, Initial, Mid, Inline & Final inspection according to AQL.
- Packing material & Quantity checking according to assortments as per packing lists.
- Final inspection for Quality, Quantity, destination, packing and price tags.
- Buyers handled: H&M, Tesco, Marks & Spencer, Benetton, Crocodile, etc..

Certification Courses Completed

- Certified NABL Technical Assessor as per **ISO/IEC 17025:2017**
- Certified Internal Auditor as per **ISO/IEC 17025:2017**
- Certified Internal Auditor as per **OHSAS -ISO 18001**
- Certified Internal Auditor as per **ISO 9001:2015**
- Certified Internal Auditor as per **ISO 45001:2018**

Thesis Work

- Improvement of Fabric Realization – B. Tech
- Dyeing and Finishing Techniques - Diploma

Training Undergone

- Reid & Taylor, Mysore & BP Tex, Salem

Technical Skills

- Weaving, Processing, Designing, Spinning, Technical textiles, Testing and Quality Control

Computer Skills

- Course on computer aided textile designing (TEXTRONICS, NOVASCAN)
- Knowledge in basic computer operations (MS Word, MS Excel, MS Power Point) and Language C and BASIC

Personal Details

Name	:	R. Madhan
Father's Name	:	T.V. Rathinavel
Date of Birth	:	July 21 st , 1984
Sex	:	Male
Marital Status	:	Married
Languages Known	:	English, Tamil, Kannada & Hindi.

Reference

- Mr. Ramprasath, B. Tech, Dy. Director, NABL-QCI
- Mr. S. Rajagopalan, M. Tech, Ph.D – Director, S.S.M School of Textiles.
- Mr. PM. Reddy, M. Tech- Regional Laboratory Manager

Declaration

I hereby declare that all the information and details mentioned above are true and correct to the best of my knowledge and belief.

Yours sincerely

Date:
Place: Bangalore


R. Madhan

Current Status: Under Process

Member Details

1. Invite Id	0453052502
2. Name	Madhan R
3. Email ID	trmathan@gmail.com
4. Alternate Email	trmathan@ymail.com
5. Phone	9916165979
6. Address	N0. 71, Sri Venkateswara Nilaya, 5th Cross, Sri. M. Visveswaraya Road, Bommanahalli, Bengaluru, Karnataka, India
7. Organization Name	Other
8. Designation	Assistant Quality Manager
9. Other Relevant Information	I could Implement and Maintaining the Quality Management System as per ISO 9001, ISO 13485 in Plant , ISO/IEC 17025 in Laboratory. Ensure Quality of product by ensuring the raw material quality including packing material, inline product quality & Final product quality to the lvel of satisfying customers. Make everyone committed in adhering and improving the quality systems through continual improvement.
10. Download Cv Docs	Click Here to download
11. Organization Authorization Letter	Click Here to download

Applied in the following committees :

S No	Technical Department	Technical Committee	Status
1.	Textiles Department (TXD)	Textiles Division Council (0)	Pending
2.	Textiles Department (TXD)	Technical Textiles for Medtech Applications (36)	Rejected
3.	Textiles Department (TXD)	 Man-made Fibres, Cotton and their Products (31)	Pending
4.	Textiles Department (TXD)	Physical Methods of Test (1)	Request put up to Sectional Committee for consideration
5.	Textiles Department (TXD)	Chemical Methods of Test (5)	Accepted