



**Bureau of Indian Standards**  
The National Standards Body of India

**(Library Services Centre)**

**Recommendation Form**

For procurement of Print or Electronic: Book/Standard/Journal/Magazine/Newspaper/Online Database etc.

S. No.	Title	Author/ Editor	Edition & Year	Publisher	Form	Price

**Requested by:**

Name & Designation: \_\_\_\_\_

Department: \_\_\_\_\_

Justification: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**Recommendations of Head of Department:**

Name & Designation: \_\_\_\_\_

Department: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**Approval of Concerned DDG:** \_\_\_\_\_

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**For Library Use**

Whether: Already Procured – YES / NO

: Already Ordered – YES / NO

: To be Procured – YES / NO

Remarks by Issue Counter \_\_\_\_\_